

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Purton Village Hall, Station Road, Purton, SN5 4AJ
Date: Wednesday 9 October 2024
Time: 6.30 pm

Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

**The Area Board welcomes and invites contributions from members of the public.
The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:00pm.

Please direct any enquiries on this Agenda to Matt Hitch (Democratic Services Officer), direct line 01225 718059 or email matthew.hitch@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Allison Bucknell, Lyneham (Chairman)
Cllr Jacqui Lay, Purton (Vice-Chairman)
Cllr David Bowler, Royal Wootton Bassett South & West
Cllr Steve Bucknell, Royal Wootton Bassett East
Cllr Mary Champion, Royal Wootton Bassett North
Cllr Nick Dye, Cricklade & Latton Division

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Parking is available on site.

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – andrew.jack@wiltshire.gov.uk

Engagement and Partnerships Lead (EPL) – alexa.davies@wiltshire.gov.uk

Democratic Services Officer (DSO) – matthew.hitch@wiltshire.gov.uk

Items to be considered	Time
<u>Networking</u>	
A chance to meet your Wiltshire Councillors from 6:00pm .	
<p>1 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	6:30pm
<p>2 Minutes (<i>Pages 1 - 14</i>)</p> <p>To approve the minutes of the meeting held on 26 June 2024 as a true and correct record.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Chairman's Updates</p> <p>To receive announcements through the Chairman.</p>	6:35pm
<p>5 Information Items (<i>Pages 15 - 32</i>)</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire Annual Report available online (paper copies on request) • Update from BSW Together (Integrated Care Board) • Neighbourhood Crime Figures Search by Police Team • Wiltshire Council Consultation Portal • Wiltshire Council Information Items: <ul style="list-style-type: none"> ○ FACT Family Help Project ○ FACT Transitional Safeguarding ○ Wiltshire Youth Council ○ Cost of Living Update 	
<p>6 Spotlight on Parishes and Partners (<i>Pages 33 - 64</i>)</p> <p>To receive updates from our key partners, including:</p> <p><u>Verbal Updates</u></p> <p>To receive any verbal updates from representatives, including:</p> <ol style="list-style-type: none"> a. Wiltshire Police - Inspector Scott Anger b. Wiltshire Road Safety Partnership – Perry Payne c. Road Safety Education Manager (Bikability) - Jane Deeley d. Parish and Town Councils e. Spurgeons Children’s Charity 	6:40pm

Written or Online Updates

The Board is asked to note the following written and online updates attached to the agenda:

- a. Wiltshire Police
- b. Neighbourhood Watch – Youth Advisory Group
- c. Dorset and Wiltshire Fire and Rescue Service - [videos](#)
- d. Purton Parish Council
- e. Cricklade Town Council
- f. Household Support Fund – Purton Community Fridge

7 **Our Community Matters**

7:30pm

To receive updates from Area Board members on the Community Area Action Plan.

7a **Community Area Action Plan** (*Pages 65 - 66*)

To approve the Area Board's priority areas for the forthcoming year and ratify the appointment of lead members to those priorities.

7b **Youth Forum**

RWB and Cricklade Youth Forum update – **Cllr Allison Bucknell**

7c **RWB and Cricklade Environmental Forum**

RWB and Cricklade Environmental Forum update from **Cllr Jacqui Lay**.

7d **RWB&C Community Care Group** (*Pages 67 - 70*)

To receive an update from the last meeting of the Community Care Group held on 5 September 2024.

Cllr Mary Champion and **Cllr David Bowler**

7e **Economy** (*Pages 71 - 74*)

Cllr Allison Bucknell – Career Advice for Young People

Cllr Nick Dye – Business Fit for Future

To learn more about the Wiltshire Council programme which is being developed to support and enhance businesses across Wiltshire.

Up to £25,000 in grant funding is available for the [Start Up](#) and [Rural Hubs](#) initiatives.

Cllr Mary Champion – Household Economy

8 Community Safety Forum (Pages 75 - 76)

To receive updates from recent meetings of the Royal Wootton Bassett and Cricklade Community Safety Forum.

9 Local Highway and Footway Improvement Group (LHFIG) (Pages 77 - 98)

7:55pm

To note the minutes and consider any recommendations arising from the latest LHFIG meeting held on 11 September 2024, as set out in the attached report.

Recommendations:

1. 11-24-22 Cricklade Town centre Sign review – To note an increase in cost from the original estimate of £3855.59 to £4,604.54, (a difference of £748.95). The LHFIG will cover the additional expenditure with no further requirement from Cricklade Town Council to increase their previously agreed contribution of £963.90
2. 11-24-16 - Greenhill Crossroads, Lydiard Millicent – Proposed relocation of 30 speed limit terminal point, village gates x 2, signs and road markings. Allocate £8,000.00 (25% contribution from Lydiard Millicent Parish Council = £2,000.00)
3. 11-24-25 A3102 Calne Road / Preston Lane Mini RDBT - Options 1 including High Friction surfacing, changes to road markings and sign improvements. Allocate £8,000.00 (25% contribution from Lyneham Parish Council = £2,000.00)
4. 11-24-13- C414 Hook Street to Coped Hall RDBT - Topological survey for footway improvement work. Allocate £6,960.00 (100% contribution from Lydiard Tregoze parish council = £6,960.00)
5. 11-23-15 - Manor Hill (North of Manor Hill Farm) Purton - Kerbing and carriageway work with 'road narrows' warning signs (x 2). Note Temporary Road closure required for approx. 1 week. Allocate £6,000.00 (25% contribution from Purton Parish Council - £1500.00)
6. 11-24-17 - B4696 Braydon Road (Includes Lydiard Millicent & Purton Parishes). Sign and road marking improvements on B4696 Braydon Road. Allocate £5,500.00 (12.5% contribution Lydiard Millicent PC = £687.50, 12.5% contribution Purton PC = £687.50)

Total allocation request - £35,423.90, less third party contributions of £13,835.00 = £21,588.90

Further information on the LHFIG process can be found [here](#).

10 **Funding Applications** (Pages 99 - 102)

8:05pm

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£16,967	£6,275	£18,016

Community Area Grants:

Ref	Grant Details	Amount Requested
ABG1871	Royal Wootton Bassett Arts Festival – Phase 1C	£500
ABG1992	Cricklade Bowls Club - fence	£500

Older & Vulnerable Grants:

Ref	Grant Details	Amount Requested
ABG1953	Wiltshire Music Centre – Celebrating Age Wiltshire	£1,500

Further information on the Area Board Grant system can be found [here](#).

11 **Get it Off Your Chest**

8:25pm

An open, public question and answer session to raise issues with your local representative (please note that if answers cannot be provided on the night, written responses will be provided after the meeting).

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Close and Future Meeting Dates**

8:30pm

Future Meeting Dates (6:30-8:30pm):

- 11 December 2024 – with Chief Constable Catherine Roper
- 12 March 2025

For information on applying for a grant or grant application deadlines for these meetings, please contact the Strategic Engagement and Partnerships Manager andrew.jack@wiltshire.gov.uk or Engagement and Partnerships

Lead alexa.davies@wiltshire.gov.uk.



MINUTES

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Clyffe Pypard and Bushton Village Hall, Bushton, Swindon, SN4
7PX
Date: 26 June 2024
Start Time: 6.30 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Matt Hitch (Democratic Services Officer), (Tel): 01225 718059 or (e-mail) matthew.hitch@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Steve Bucknell, Cllr Nick Dye and Cllr Jacqui Lay (Vice-Chairman)

Wiltshire Council Officers

Andrew Jack – Strategic Engagement and Partnerships Manager
Jack Francis – Highway Project Engineer
Dom Argar – Assistant Multimedia Officer
Matt Hitch – Democratic Services Officer

Total in attendance: 26

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
35	<p><u>Election of Chairman</u></p> <p>The Democratic Services Officer opened the meeting and called for nominations for the position of Chairman for the forthcoming year.</p> <p>Cllr Jacqui Lay nominated Cllr Allison Bucknell, which was seconded by Cllr Nick Dye.</p> <p>There were no further nominations.</p> <p>Decision</p> <p>To appoint Cllr Allison Bucknell as Chairman for the forthcoming year.</p>
36	<p><u>Election of Vice-Chairman</u></p> <p>The Chairman nominated Cllr Jacqui Lay for the position of Vice-Chairman for the forthcoming year, which was seconded by Cllr Steve Bucknell.</p> <p>The Chairman checked for further nominations, but there were none.</p> <p>Decision</p> <p>To appoint Cllr Jacqui Lay as Vice-Chairman for the forthcoming year.</p>
37	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr David Bowler • Cllr Mary Champion • Mark Hopkins, Clerk of Royal Wootton Bassett Town Council • Stevie Palmer, Royal Wootton Bassett and Cricklade Community Care Group • Ron Glover, Lyneham and Bradenstoke Parish Council <p>The Chairman welcomed Cllr Nick Dye, who was attending his first Area Board as the Member for Cricklade and Latton.</p>
38	<p><u>Minutes</u></p> <p>On the proposal of Cllr Steve Bucknell, seconded by the Vice-Chairman, it was resolved to make the:</p>

	<p>Decision</p> <p>To approve the minutes of the meeting held on 13 March 2024 as a true and correct record.</p>
39	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
40	<p><u>Chairman's Updates</u></p> <p>The Chairman reported that Clyffe Pypard Parish Council would change its name to Clyffe Pypard and Bushton Parish Council after the local elections in 2025.</p>
41	<p><u>Information Items</u></p> <p>The Chairman drew attention to the following items included in the agenda pack:</p> <ul style="list-style-type: none"> • Community First, pg. 53 - 60 • Age UK, pg. 61 - 73 • Healthwatch Wiltshire, pg. 75 • Update from BSW Together (Integrated Care Board), pg. 77 - 78 • Wiltshire Council Information Items: <ul style="list-style-type: none"> ➤ Local Nature Recovery Strategy, pg. 79 ➤ Lime Kiln Leisure Centre Temporary Changing Room and Pool Closure, pg. 81 <p>It was noted that the Lime Kiln Leisure Centre changing rooms closed on 20 June and would be shut for six weeks. The swimming pool closed on 24 June and would be closed until 7 July. When they reopened, they would have been redecorated to improve the experience for customers.</p> <p>It was reported that neighbourhood crime figures were online and it was possible to participate in local consultations on Wiltshire Council's consultation portal.</p>
42	<p><u>Lyneham Banks Update</u></p> <p>Monty De Souza (Project Manager), Paris Linkins (Stakeholder and Social Value Manager) and Gareth Hudson (Senior Site Manager) from Octavius Infrastructure Ltd., gave a presentation about the proposed works to repair the B4069 at Lyneham Banks. Points included:</p> <ul style="list-style-type: none"> • The road had been closed since February 2022 when a major landslip broke up the road, moving it 25 metres downhill. • Octavius had initially planned to start reconstruction from the western end of the site but, following a review, would now start at both ends to

speed up construction.

- Octavius would be holding regular community progress meetings and traffic surveys would be undertaken every three months during construction to monitor the impact of additional traffic on local roads.
- Work would take place six days per week between 7am and 7pm.
- Local businesses would be notified about the access arrangements to the site to minimise any impact on their trade. People living in neighbouring properties would be contacted directly.
- Octavius would engage with Lillybrook Estates and try to support their bee friendly initiative.
- Other plans for community engagement included organising a litter pick and helping students at Lyneham Primary School and Brinkworth Earl Danby CE Primary School with STEM subjects.
- A webinar would be held for undergraduates to help them study the project.

During the discussion, the following points were raised:

- Geoff Greenaway from Purton Parish Council asked whether there would be a dedicated route to transport aggregate materials and whether the temporary road installed by Network Rail would be used for this purpose. The Chairman noted that the temporary road did not legally exist and should have been removed.
- Approximately 160 cubic metres of material would be moved on site each day. There would be approximately 16 Heavy Goods Vehicles (HGVs) visiting the site each day, so 32 journeys in total.
- The workers may not come from the local areas as specialist contractors were required from a company based in Newcastle.
- The Stakeholder and Social Value Manager explained that they were in the process of arranging accommodation for the workforce before work commenced on 8 July.
- Shendie Green from Lyneham and Bradenstoke Parish Council sought assurances that HGVs would not be travelling through Bradenstoke. The Project Manager explained that they had a traffic management plan in place with contractors that did not involve HGVs travelling through Bradenstoke. It was noted that if HGVs were found to have used the incorrect route then issues could be reported by contacting LynehamBanksProject@octavius.co.uk. The email address would be monitored during normal working hours.
- It was requested that an emergency contact number was shared with parish councils. It was noted that a 'phone number was available on Octavius's website 01737944830.
- It was highlighted that a newsletter would be available online and that a paper copy would be delivered to residents within a certain radius.
- In response to a query about cracking to parts of the B4069 that were not part of the main section that had slipped, Jack Francis, Highway Engineer

	<p>at Wiltshire Council, confirmed that ground investigations had been carried out along the route and that monitoring stations had been installed.</p> <ul style="list-style-type: none"> • Construction would start on 8 July.
43	<p><u>Spotlight on Parishes and Partners</u></p> <p>Written updates were available in the agenda pack from:</p> <ol style="list-style-type: none"> Wiltshire Police, pg. 85 – 91 Wiltshire and Swindon Road Safety Partnership, pg. 93 - 103 Purton Parish Council, pg. 105 Cricklade Town Council, pg. 107 - 108 <p>The following partner also provided a verbal update:</p> <p><u>Wiltshire Police – Royal Wootton Bassett and Cricklade Neighbourhood Police Team</u></p> <p>Inspector Gareth Edwards provided an up-to-date list of crime levels committed outside of the home over the past three months. Please note that the below figures do not include domestic incidents.</p> <ul style="list-style-type: none"> • There had been a total of 249 crimes reported. • 99 ‘crimes against the person’, which normally involved direct physical harm or force being applied to another person, had been committed. 37 of these offences were reported in April, 41 in May and 21 so far in June. • Five stalking offences had been reported, 17 incidents of damage to a vehicle and two incidents of out-of-control dogs. • 16 thefts had been reported, including 12 in the Royal Wootton Bassett area and four in the Cricklade and Purton areas. • There had been three drug related offences, a burglary and one arrest for the possession of a firearm. <p>During the discussion, the following points were made:</p> <ul style="list-style-type: none"> • The Area Board thanked Inspector Edwards for his update. • There did not seem to be any correlation between damage to cars and whether the vehicle was parked on the road or on a driveway. • It was confirmed that the statistics provided in the Area Board report did not include any crimes committed in neighbouring areas of Swindon. • Three people had been given prison sentences following the discovery of a cannabis factory in the local area. • Investigations were ongoing following the vandalism of the Marlowe Way war memorial in Royal Wootton Bassett. • Three suspects had been arrested following a stabbing in Royal Wootton

	<p>Bassett, with one of them being in prison on remand. A number of knife sweeps had been undertaken in the town and educational work about knife crime was going on in local schools.</p> <ul style="list-style-type: none"> • St Bartholomew's Primary Academy and St Sampson's CE Primary School were participating in the Mini Police programme. Inspector Edwards would be attending the passing out parade for the students that had participated. • A series of Facebook Live sessions would be held where local councils and members of the public could ask questions. • The Area Board wished Inspector Edwards all the best for his retirement and thanked him for his work in the community.
44	<p><u>Our Community Matters</u></p> <p>Updates were provided by the Strategic Engagement and Partnerships Manager, Andrew Jack.</p>
44a	<p><u>Area Board - End of Year Report</u></p> <p>The Strategic Engagement and Partnerships Manager (SEPM), Andrew Jack, gave an update about the progress that the Area Board has made towards its priorities over the past year. Points included:</p> <ul style="list-style-type: none"> • Through its Community Area, Young People's and Older and Vulnerable People's grant schemes, Area Board had provided over £52,000 in funding towards local projects. Area Board funding had helped to unlock match funding from the community, as the projects contributed to had a total cost of over £173,000. • The SEPM provided a breakdown of the value, and number, of grants awarded to different parts of the Area Board. The areas were split into quintiles based on their levels of deprivation. It was noted that the Area Board had awarded the largest number of grants to the quintile with the greatest level of deprivation; however, the quintile with the lowest level of deprivation had received the most overall funding. • The Area Board had helped to develop activity days for young people in Royal Wootton Bassett and Cricklade. The event in Cricklade was attended by around 250 people and the one in Royal Wootton Bassett featured professional skaters. Other highlights included assisting with the refurbishment of Cricklade's youth building and helping young people to stay safe online. The Area Board had also worked closely with the Army Welfare Service in Lyneham to fund an Easter residential trip. • The new solar panels on Lydiard Millicent's parish hall had been part funded by the Area Board. • A self-help group for carers in Lyneham and Bradenstoke had been set up as a result of the work of the Area Board's Community Care Group. • The Community Care Group, together with Celebrating Age Wiltshire, had played a role in organising events that had benefitted hundreds of people. • Royal Wootton Bassett Rugby Club had been financially supported to

- provide walking rugby sessions for older and less mobile members.
- Councillors from the Area Board played a key role in helping to set up the new banking hub in Royal Wootton Bassett.
- 154 people had attended the Area Board's four business meetings held during the last financial year.
- The Area Board had completed 11 projects through the Local Highway and Footway Improvement Group (LHFIG).

During the discussion, the following points were made:

- Angela Jensen, Vice-Chairman of Cricklade Town Council, stated that she would be keen for a representative from the Spurgeons Charity to attend the Area Board now that they had taken on the Family Hub contract. She noted that there were expected to be engagement opportunities in towns and parishes outside of the three main hubs. The Vice-Chairman of the Area Board noted that the contract with Spurgeons had started in April and that she had visited one of the hubs in Chippenham. She noted that Wiltshire Council's Children's Select Committee was monitoring the implementation of the programme.
- Further information was sought about the methodology used to calculate the level of deprivation between different quintiles, as well as what more could be done to ensure that funding was targeted towards the least affluent areas.
- The SEPM explained that each applicant was asked to provide a postcode and that this was used to calculate the quintile in which the project would be based. However, he did note that people living outside of the quintile that a project was located in would benefit and that it was often the case that less affluent areas lacked community assets, such as village halls, in which to invest.
- The Chairman noted that outside organisations were often targeting work in areas of higher deprivation. She explained that 2023/24 was the first year in which Wiltshire Council had been recording how funding was distributed in this way and that the Area Board would study this information to help inform its future decisions.
- Referencing the environmental project at Lydiard Millicent Parish Hall, Cllr Steve Bucknell highlighted that there were often obstacles in the planning system making it difficult to install solar panels on community halls and stated that he would welcome a more streamlined process.
- The great work done by the Community Care Group was recognised. It was noted that people were welcome to attend, especially representatives from parish councils.
- The Area Board said that they looked forward to working with Alexa Davies, who had recently been appointed to become their new Engagement and Partnerships Lead.

44b

Youth Forum

	An update was provided as part of the Area Board's End of Year Report.
44c	<u>RWB and Cricklade Environment Forum</u> An update was provided as part of the Area Board's End of Year Report.
44d	<u>RWB&C Community Care Group</u> An update was provided as part of the Area Board's End of Year Report.
44e	<u>Economy</u> An update was provided as part of the Area Board's End of Year Report.
44f	<p><u>Community Joint Strategic Needs Assessment - Area Board Priorities - Looking Ahead to 2024/25</u></p> <p>The Strategic Engagement and Partnerships Manager (SEPM), Andrew Jack, gave an overview of the findings of the Community Area Joint Strategic Needs Assessment (CAJSNA), before inviting the Area Board to consider their priorities for the forthcoming year.</p> <p>The SEPM explained that the CAJSNA studied 140 different indicators grouped into 10 themes. It had combined information from the 2021 census with other information, including a survey of local people. The information from each of Wiltshire's 18 Area Boards had been compared to help identify the different challenges that they faced. Key findings and challenges from the Royal Wootton Bassett and Cricklade area included:</p> <ul style="list-style-type: none"> • They had the highest change in population of any Area Board in Wiltshire, with an increase of 20.8 percent between 2011 and 2021, compared to the average change of eight percent. • The largest proportional increase in claims for local welfare provision • The highest proportion of pupils in schools with Special Educational Need support, at 17.5 percent, compared to the average of 14.6 percent. • The third highest military population. • The third highest levels of obesity amongst three- and four-year-olds. • The third highest number of empty business premises. • The fourth highest level of road traffic collisions. <p>The SEPM emphasised that the indicators shown were only areas where the Area Board had the highest, or close to the highest, figures and that they were far lower on the list in many other indicators. The issues highlighted were not included to paint the area in a negative way but to inform the priority setting and funding decisions taken by the Area Board. He highlighted that a full list of figures from the CAJSNA were available online.</p> <p>Information was also provided about the priorities identified by members of the</p>

	<p>public in the community survey. The SEPM was pleased to report that Royal Wootton Bassett and Cricklade had had a higher-than-average response rate to its survey, having 290 responses out of a total on 2,690 across Wiltshire's 18 Area Boards. The survey in Royal Wootton Bassett and Cricklade had included people from a range of ages with 41 percent of respondents being aged between 35 and 54, and 45 percent of responses coming from people aged 55 or older. The three most popular areas identified in the survey were health, the environment and children & young people, which were three of the Area Board's priority areas chosen in 2023/34. The Area Board's other priority areas from the previous year, the economy and older people, were selected as the eight and ninth most popular priorities in the survey.</p> <p>During the discussion, the Area Board thanked the SEPM for his update and stated that they would encourage the figures in the report to be shared with the community, including local councils. In order to have more time to study the figures in detail, they agreed to defer a formal decision on setting their priority areas until the next meeting. It was noted that the Area Board would hold informal discussions and that lead members would continue to support their existing priority goals for the intervening period.</p>
45	<p><u>Community Safety Forum</u></p> <p>The Chairman referred the Area Board to the report about recent meetings of the Community Safety Forum available on page 117 of the agenda pack. She noted that she would send the attendance figures to the Strategic Engagement and Partnerships Manager so that they could be included in the overall attendance figures at the Area Board's engagement events. It was highlighted that their meetings were held at lunchtime, so that working people were able to attend during their break.</p>
46	<p><u>Appointment of Representatives</u></p> <p>The Area Board were invited to appoint representatives to their outside body and two working groups. It was noted that the Area Board had not been able to establish contact with their outside body, the RAF Fairford Liaison Group, since the death of their former Vice-Chairman Cllr Bob Jones, MBE. On that basis, they were minded not to make an appointment until they had reestablished contact and further information was available.</p> <p>Mark Clarke, Chairman of Cricklade Town Council, confirmed that they did send a representative to the RAF Fairford Liaison Group, so the group was still in operation.</p> <p>It was also noted that even though the Area Board would appoint a lead member to the Local Highway and Footway Improvement Group, all of its members would attend on a regular basis.</p> <p>On the proposal of the Chairman, seconded by Cllr Nick Dye, it was resolved to make the:</p>

	<p>Decision</p> <p>1. To make to following appointments:</p> <p><u>Outside Body</u></p> <ul style="list-style-type: none"> • RAF Fairford Liaison Group – vacant <p><u>Working Groups</u></p> <ul style="list-style-type: none"> • Royal Wootton Bassett and Cricklade Community Safety Forum – Cllr Allison Bucknell • Local Highway and Footway Improvement Group (LHFIG) – Cllr Allison Bucknell <p>2. To note the terms of reference of the LHFIG as set out in pages 125 – 128 of the agenda pack.</p>
47	<p><u>Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>The Area Board then considered the recommendations arising from the LHFIG meeting of 22 May 2024. On the proposal of the Vice-Chairman, seconded by Cllr Nick Dye, it was resolved to make the:</p> <p>Decision</p> <p>To approve the following recommendations from the LHFIG meeting of 22 May 2024:</p> <ul style="list-style-type: none"> - 11-23-10 A3102 Wootton Bassett Infants School (School Keep Clear). Allocate £1,500.00 (Royal Wootton Bassett Town Council 25 percent - £375.00) - 11-24-22 Cricklade Town Centre Sign review. Allocate £3,855.59 (Cricklade Town Council 25 percent - £963.00) - 11-23-19 Tockenham Passing Bay. Allocate £12,000 (Tockenham Parish Council 25 percent - £3,000) - 11-24-11 Broad Town Speed Limit Assessment. Allocate £3,100 (Broad Town Parish Council 25 percent - £775) - 11-24-04 High Street (East of Willis Way) Bus Stop Clearway (times two) Allocate £1,500.00 (Purton Parish Council 25 percent - £375)
48	<p><u>Funding Applications</u></p> <p>The Area Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their</p>

projects and answered any questions from the Area Board.

Area Board Initiative

Royal Wootton Bassett and Cricklade Community Care Group Requesting £500 for Community Support

The Strategic Engagement and Partnerships Manager (SEPM), Andrew Jack, explained that the money would go towards supporting the café which hosted their meetings.

On the proposal of the Chairman, seconded by Cllr Steve Bucknell, it was resolved to make the:

Decision

To award Royal Wootton Bassett and Cricklade Community Care Group £500 towards community support.

Reason: The application met the Older and Vulnerable People's Grant Criteria 2024/25.

Community Area Grants

Royal Wootton Bassett Environment Trust Requesting £5,000 Towards Active Travel Network Design

John Loran, a trustee of Royal Wootton Bassett Environment Trust, explained that the money would go towards feasibility studies for the initial stages of the route.

Cllr Steve Bucknell welcomed the project but highlighted his concerns about potential safety issues caused by interaction between cyclists and pedestrians. He proposed that the funding be awarded in full, subject to an independent review being conducted during the design phase about pedestrian safety. Other members of the Area Board endorsed the comments about the need for a proper consultation and recognised the importance of safety issues. However, they did not feel that it was proportionate to condition the awarding of the funding on an independent review at this stage in the project. Cllr Steve Bucknell withdrew the proposed condition that an independent review was undertaken and his proposal to award the funding was seconded by the Chairman. It was resolved to make the:

Decision

To award Royal Wootton Bassett Environment Trust £5,000 towards Active Travel Network design.

Reason: The application met the Community Area Grant Criteria 2024/25.

Royal Wootton Bassett Otters Swimming Club Requesting £2,672 Towards Swimming Blocks

Mycroft Smith from the swimming club explained that they supported people aged five and older. The existing blocks at Lime Kiln Leisure Centre were old and would not be safe to use in the longer term.

On the proposal of the Chairman, seconded by Cllr Steve Bucknell, it was resolved to make the:

Decision

To award Royal Wootton Bassett Otters Swimming Club £2,672 towards swimming blocks.

Reason: The application met the Community Area Grant Criteria 2024/25.

Older and Vulnerable People's Grant

Royal Wootton Bassett Reengage Tea Party Group Requesting £425 Towards their 50th Anniversary Celebrations

It was noted that the group were unable to attend as they were delivering food parcels on the night of the Area Board.

On the proposal of the Chairman, seconded by Cllr Nick Dye, it was resolved to make the:

Decision

To award Royal Wootton Bassett Reengage Tea Party Group £425 towards their 50th anniversary celebrations.

Reason: The application met the Older and Vulnerable People's Grant Criteria 2024/25.

Young People's Grant

Wootton Bassett Gardening Club Requesting £1,900 Towards Stage Two Enhancements at Vale View Gardens

Andy from Vale View Gardens explained that they worked with the 1st Royal Wootton Bassett Scout Group to help them gain their badges. They had also helped to work with young people from Horizons College.

The Area Board supported the project. Referencing the Community Area Joint Strategic Needs Assessment, they said that they would welcome information about the different backgrounds of people that took part in the project so that they could see whether young people from lower income families were benefitting.

On the proposal of Vice-Chairman, seconded by Cllr Steve Bucknell, it was resolved to make the:

Decision

To award Wootton Bassett Gardening Club £1,900 towards stage two enhancements at Vale View Gardens.

Reason: The application met the Young People's Grant Criteria 2024/25.

Delegated Funding

The Area Board was asked to note a funding award made under the delegated funding process, by the SEPM, between meetings due to matters of urgency.

On the proposal of the Chairman, seconded by the Vice-Chairman, it was resolved to:

Note

That the Area Board had awarded Wiltshire Music Centre £500 towards Celebrating Age Wiltshire's creative mini project in Royal Wootton Bassett Library.

Reason: The application met the Older and Vulnerable People's Grant Criteria 2024/25.

The Vice-Chairman reminded the Area Board that, a number of years ago, they had made a financial contribution towards Pips Community Café in Purton which had helped to put it on a sustainable financial footing. She was pleased to report that the café had gone from strength to strength, and it had been able to donate £16,000 to charity itself over the past financial year.

Information links: [Area Board Grants](#) and [Grants Criteria](#)

49	<p><u>Get it Off Your Chest</u></p> <p>It was noted that parish councils could request that Wiltshire Council cut the grass in areas owned by them rather than by Wiltshire Council.</p>
50	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
51	<p><u>Close and Future Meeting Dates</u></p> <p>The Chairman thanked everyone for attending the meeting. The date of the next meeting was confirmed as Wednesday 9 October 2024, at 6:30pm in Purton Village Hall.</p> <p>Other future meeting dates were confirmed as:</p> <ul style="list-style-type: none"> • 11 December 2024 • 12 March 2025 <p>(Networking from 6pm)</p>

Community First - AGM and Awards Celebration

Thank you to everyone who has responded to our invitation for the Community First AGM and Awards Celebration which will take place on **Wednesday 9th October 2024 (5.30-7.30pm)** at the Town Hall in Devizes. We look forward to seeing you there.

New Alternative Provision Offer for Wiltshire Schools - Limited Places Available

We are now accepting pupil referrals for our Alternative Provision offer at Oxenwood Outdoor Education Centre and Linkenholt Countryside Adventure Centre. The provision has been inspected and approved by Wiltshire Council and schools can find out more via the Alternative Provision Portal on the Right Choice website or via our website: www.oxenwood.org.uk/alternative-provision. There are currently a limited number of places available. Schools who are interested in the Alternative Provision offer should arrange a place as soon as possible to take advantage of this fantastic opportunity for young people to experience the many benefits of adventure and outdoor learning.

Community Transport Services - Directory

If your organisation works with people in rural areas, you may already be aware of the service provided by Link Schemes and Community Minibus Groups. Community transport services offer a vital lifeline to local facilities and medical care for people across the county. Community First offers support to local transport groups and provides a directory of contact details for individual Link Schemes and Community Minibus Groups. This directory can be filtered by approximate location e.g. nearest town and by keyword search for specific local areas.

Demand for access to transport services has increased in recent years. We have also seen an increased volume of requests for help with transport which are being sent directly to Community First. Whilst we offer support to local transport services, we cannot make transport arrangements for individuals directly. If you work with people who need help with transport e.g. for medical appointments, please share the link to the Community Transport Directory with them so they can contact their local service:

Transport Directory: <https://www.communityfirst.org.uk/transport/directory/>

Health Research Champions - Help Shape the Future of Health Research

Your voice matters in health research. We believe that health research should include everyone, so all people have a chance to join and benefit. We are particularly interested in hearing from people with disabilities and people from our global majority communities.

What Can Research Champions Do?

- **Raise Awareness:** Help people learn about health and care research and encourage them to join.
- **Speak to Groups:** Talk to patient and community groups about health and care research.
- **Share Information:** Help people find out about research studies, like those on Be Part of Research and Join Dementia Research.
- **Join Media Interviews:** Take part in interviews to help spread the word about research.

- Work with Schools: Visit schools and other learning places to promote research.
- Attend Events: Participate in local events and activities to support research.

Why Become a Research Champion?

- Make a Difference: Have a positive impact on health care and treatments.
- Share Your Story: Offer your experiences and insights to help others.
- Connect with Others: Meet people who share your interests and work with professionals.
- Learn and Grow: Gain new skills and knowledge.

Join Us Today and Make a Difference!

Together, we can make sure that health research includes everyone and meets everyone's needs. Our Motto: *"No Research About Us, Without Us."* Let's work together to make sure health research includes and helps all people. Become a Health Research Champion today!

If you'd like to register to become a Health Research Champion, please complete this registration form: <https://www.cognitofrms.com/CommunityFirst2/HealthResearchChampionRegistrationForm>

To find out more without committing please contact: askyring@communityfirst.org.uk. We can share more information and discuss what support and training is available should you wish to join.

A poster is also included with this briefing pack which includes information that can be shared with your contacts and networks, on your website and in newsletters.

Parent Carer Drop-in & Online Sessions for Autumn 2024

Sessions are available throughout the Autumn and a list of upcoming face-to-face and virtual groups for parent carers. Dates, times and locations can be found below:

- **Tuesday 1st October 2024**, Support group, 2:30-4pm, Trowbridge Family Hub, County Hall. Drop in.
- **Thursday 17th October 2024**, Virtual evening group, 7-8pm on Teams.
- **Wednesday 6th November 2024**, Support group, 10:30am to 12pm, Community First meeting room, Devizes. Drop in.
- **Thursday 21st November 2024**, Virtual evening group, 7-8pm.
- **Wednesday 4th December 2024**, Support group, 10:30am to 12pm, Cosy Club Salisbury. Drop in.
- **Thursday 19th December 2024**, Virtual evening group, 7-8pm. Christmas Quiz.

A representative from Forward Carers will be attending the first two face to face sessions, to talk about their online offer for carers, and the new carers ID card. For the online sessions, please email Jo Hiller-Culley for the link: jo.hiller-culley@carerstogetherwiltshire.org.uk

Voice It, Hear It

We have previously included information about the Voice It, Hear It project in updates for Area Boards. Voice It, Hear It, is a co-production and engagement project that unifies the collective strength of its partners to support the voice and engagement of people in Wiltshire. The project is funded by Wiltshire Council and BSW ICB and delivered by Community First, Wessex Community Action, Wiltshire Service Users Network, Age UK Wiltshire, Alzheimer's Support and Celebrating Age Wiltshire.

The Voice It, Hear It team is continuing to support Wiltshire Council, BSW ICB and other partners to deliver engagement projects on a variety of topics. Topics for Autumn 2024 include technology, health screening, dental care and accommodation. As mentioned in our September briefing, there is also an opportunity for extended partners to join our Voice It, Hear It Engagement Network.

In addition to direct engagement through face to face groups and meetings, the project also offers opportunities to participate online through surveys. A list of current surveys and other opportunities to be involved can be found on the Voice It, Hear It landing page on the Wiltshire Together website:

<https://wiltshiretogether.org.uk/voice-it-hear-it>

Scroll down to the section called 'Voice It, Hear It activities' for a list of current surveys.

Please share this link with your contacts and service users (if appropriate) so that we gather as much useful feedback as we can about local services. This will help to inform the creation of new services or change the way services are delivered locally to make them better for the future.

www.communityfirst.org.uk/voice
voice@communityfirst.org.uk

Facebook: Voice It, Hear It

Instagram: @WiltsVoice

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

eewing@communityfirst.org.uk

Join us as a Health Research Champion!

COMMUNITY
FIRST



Help shape the future of health research

Your voice matters in health research! We believe that health research should include everyone, so all people have a chance to join and benefit. We are particularly interested in hearing from people with disabilities and people from the global majority.

Scan to register interest
as a Health Research
Champion



What can Research Champions do?



Raise awareness:

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Why become a Research Champion?

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To find out more without committing, please email:

askyring@communityfirst.org.uk

Scan to register
interest



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ICB updates for Wiltshire Area Board – August 2024

New primary care centre in Hindon

The ICB has approved the funding to enable a new primary care premises to be built in Hindon.

There are still several hurdles to cross before final confirmation that the scheme will be able to proceed including, such as the securing of planning permission.

The fact remains that this is positive news for both the GP partners and the residents of Hindon and the surrounding areas.

This scheme represents the first of several priority estates projects which the ICB is looking to secure certainty on as part of its wider Primary Care Estates Plan.

Further details on this will be shared by Gordon Muvuti, Executive Lead for Primary Care, the coming months.

Ongoing work to tackle inequalities in Wiltshire

Core20PLUS5 is a national NHS England approach to inform action to reduce healthcare inequalities at both national and system level.

The approach defines a target population – the ‘Core20PLUS’ – and identifies five focus clinical areas requiring accelerated improvement.

All ICBs are encouraged to have a focus on the most deprived 20 per cent of the national population (Core2) as identified by the national Index of Multiple Deprivation (IMD).

ICBs can also choose additional population groups (PLUS) which experience poorer than average access, experience and/or outcomes.

PLUS populations have been identified for Bath and North East Somerset, Swindon and Wiltshire respectively, with the specific Wiltshire populations listed below:

- Routine and manual workers
- Gypsy, Roma and Traveler communities, including children
- Rural communities

In Wiltshire, there are several projects already under way which are helping to improve the health and wellbeing of people which make up the groups listed above.

These initiatives, such as tailored support for tobacco dependency, help with managing and reducing levels of obesity and dedicated clinics for proactive hypertension checks, are being led through a collaborative arrangement between colleagues at the ICB and counterparts at Wiltshire Council.

Pharmacy provision in Wiltshire

The Pharmaceutical Needs Assessment (PNA) for Wiltshire is due to be refreshed for September 2025.

The PNA maps current provision, assesses local need and identifies any gaps in provision.

It also is used as a key tool for identifying what is needed at a local level to support the commissioning intentions for pharmaceutical services and other services that could be delivered by community pharmacies and other providers.

Developing a PNA is a significant process, and the ICB has chosen to establish a steering group, made up of key partners, including Wiltshire Council, Healthwatch Wiltshire and Wessex Local Medical Committee, to help ensure its production fully represents the needs of the local communities, especially those that have called for more pharmaceutical services, such as Warminster.

A draft version of the PNA will be brought to the Wiltshire Health and Wellbeing Board ahead of its deadline of March 2025, with the finished article also due to go through the committee for sign off.

Bringing health and care services to Wiltshire's farming community

Through the accelerator vaccine programme and Health Inequalities Funding, the ICB has brought together more than 10 partners to pilot essential health and wellbeing services that are tailored specifically for those in the farming and rural community.

By engaging with farmers and listening to their experiences, the ICB has been able to gain a better understanding of the challenges they face when accessing health and care, such as not being able to attend GP appointments due to surgery car parks being unsuitable for tractors.

This unique insight spearheaded a unique initiative which has seen teams from multiple health and care organisations spend time at Salisbury livestock market to offer attendants a variety of on-the-spot services, such as health checks, including blood pressure and cholesterol monitoring, and mental health advice.

While teams at the market are not yet able to offer clinical interventions, it is hoped this kind of outreach work will continue to grow and develop in a way that ensures those from more isolated communities have the support they need to live healthy, happy lives.

Collaborative work to improve children's oral health in Wiltshire

The ICB and Wiltshire Public Health team have been working collaboratively on three priorities linked to oral health. These priorities can be seen below:

- Improve access of dental care services to the Wiltshire population, considering vulnerable populations who are at risk of poorer oral health outcomes and face barriers in access to dental care and treatment
- Increase the dental workforce within Wiltshire
- Improve oral health outcomes focused on Core20PLUS5 populations, including engagement, and further understanding population needs

In addition, there has been an allocation of £300,000 to fund oral health activities in Wiltshire for 2024/25.

This has been allocated from the dental care underspend, and the Public Health team and ICB are undertaking scoping work to plan how this funding can be used to deliver dental outreach services in Wiltshire for the most vulnerable populations.

Elsewhere, a number of oral health promotion programmes, which aims to prevent tooth decay and the subsequent need for dental treatment, have been under way across Wiltshire.

One such programme is First Dental Steps, which involves all health visitors receiving oral health champion training, and then using their new skills to provide families with expert advice and guidance.

The health visitors also give their families age appropriate oral hygiene packs, which contain toothpaste, a toothbrush and a sippy cup for children.

As part of the programme, children who meet a specific criteria, such as those whose siblings have undergone dental extraction, will have a direct referral to an NHS dentist.

Area Board Briefing Note
Update on the FACT Family Help Project

Service:	Families and Children's Transformation (FACT)
Date prepared:	August 2024
Further enquiries to:	Simon Thomas
Direct contact:	Simon.thomas@wiltshire.gov.uk

Background

In early 2023, the Wiltshire Families and Children's Transformation (FACT) Partnership launched its Family Help project to enhance the local arrangements for the delivery of early intervention and prevention services for children, young people and families.

What do we mean by 'Family Help'?

Wiltshire's multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to identifying any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

We use the term 'Family Help' to stress that the focus is on working with families and to avoid historical confusion associated with the term 'Early Help'.

Summer '24 Update

The project is now focussed on understanding the learning from the various strands of work and particularly the locality-based pilot activity in Warminster and Westbury with a view to embedding the successful features into the County-wide model for Family Help.

The Warminster and Westbury Pilot

What we set out to achieve and what we have achieved?

We wanted to develop and test some specific ways of working:

- Wrapping services/groups around local cluster(s) & communities.
- Creating a local case consultation system – Family Help Co-ordinator being local contact for support on case discussions.
- Applying a more flexible/responsive practice model – Localised team that built professional working relationships within the community.
- Creating a local community of practice – Warm hand overs and introductions for families rather than referrals
- Working with sibling groups across phases – bringing schools together to work across the whole family.
- Offering local training & sharing – Offering Peer supervision to the local pastoral care and parenting support staff in local schools, offering coaching and resources to support direct interventions
- Developing local 'voice' activity- Learning from the feedback of families

Over the last 15 months the pilot has been able to work with partners in the Westbury and Warminster area to provide a more individual response to Family Help. We have supported 53 families who under previous models would not have had received direct intervention within the home. We have been using

the Outcomes Star tool to understand impact and progress in families; analysis shows every family worked with has reported and shown positive progress.

In terms of other insights regarding impact of the project, early data analysis suggests specific positive impact in school attendance and school exclusion. There is also evidence that the provision of local advice to schools and other partners reduces unnecessary demand on the Council's 'front door' in terms of queries about support for individual children, young people and families. Work is ongoing to explore both quantitative and qualitative data and Oxford-Brookes University are currently undertaking the final stage of the pilot project evaluation to inform discussions about the future model for Family Help across Wiltshire.

Evaluation will also be completed on the Early Help Mental Health Pilot that has been integrated within the Warminster and Westbury activity; this project is due its national evaluation in September which will inform the future model of early help mental health support across the County.

What's next For Westbury and Warminster?

Family Help Pilot:

The specific activity of the Family Help Pilot Team ceased at the end of the Summer Term and has been transferred as 'business as usual' activity led by Spurgeons as the new delivery organisation for Family Hubs across Wiltshire (see below). All families that the pilot team are currently working have been introduced to staff from Spurgeons for any ongoing support needs.

Family Hubs:

The learning from the pilot has already fed into the delivery specification for the Family Hubs. These are the new Wiltshire wide service for families with children aged 0-19 (25 with SEND) delivered by Spurgeons since April 2024.

Family Hubs provide information, advice and support for all families with a mixture of evidence based interventions based on the local need. There are three flagship hubs in County Hall Trowbridge, Monkton Park Chippenham and Five Rivers Salisbury. Alongside this there are Community and Family Navigators based in community buildings such as libraries, leisure centres and community projects to offer support and guidance to families.

Further information can be found here [Family hubs - Wiltshire Together](#)

What's next for Wiltshire?

The county-wide aspects of the FACT Family Help project will continue as planned until April 25:

- Continued promotion of the All Together brand for Family Help

- Maintenance and development of the All Together web platform for families

- [All Together - Wiltshire Together](#)

- Ongoing roll-out of the whole system Family Help Workforce Development offer

- Further development and implementation of the Family Help outcomes framework

During this period the multi-agency partnership group will be reflecting on the learning and feedback from the pilot activity to inform a long-term county wide model.

Please contact fact@wiltshire.gov.uk if you'd like to find out more or get involved.

Area Board Briefing Note FACT Transitional Safeguarding Project

Service:	Families and Children's Transformation (FACT)
Date prepared:	August 2024
Further enquiries to:	Simon Thomas
Direct contact:	Simon.thomas@wiltshire.gov.uk

PROJECT OVERVIEW

Transitional Safeguarding is an “*approach to safeguarding adolescents and young adults fluidly across developmental stages which builds on the best available evidence, learns from both children's and adult safeguarding practice and which prepares young people for their adult lives*” (Chief Social Workers Knowledge Briefing June (2021)).

In response to multiple partners identifying opportunities for improvement in how we support young people who are vulnerable in the context of criminal and/or sexual exploitation as they move between services at age 18, the Families and Children's Transformation (FACT) Partnership is undertaking a specific project to explore how strategic and operational systems and practice can be developed. The project is specifically exploring the concept of achieving better outcomes for this cohort of young people through a programme of culture, practice and system change rather than a structural change model. National evidence tells us that failure to effectively support young people in this transition to adulthood impacts significantly upon their future outcomes as well as increasing the cost of interventions later in life that are felt across a wide range of system partners including Adult Social Care, Housing, Police, Justice System, Health partners and the welfare benefits system.

The multi-agency project has been running for 20 months with an initial focus on seeking to understand the lived experience of the young people and how the whole system works in the context of young people's support arrangements before, at and after the point they turn 18.

SUMMER 2024 UPDATE

As the project now moves towards closure in April 2025, the focus has shifted to identifying and implementing opportunities for improvement. This phase of activity is informed by case reviews, learning from cases that have been explored at the Creative Solutions Board during the period to date as well as the learning from cases considered within the Early Planning for Transitions activity. There has also been significant insight gained from engagement activity with young people, review of the Transitional Safeguarding mentoring programme and wider dialogue with a range of system partners about their experiences of working with young people in Wiltshire. We are also involved in a number of national networks exploring this issue and seeking to enhance approaches across the country.

The multi-agency activity has identified four key themes going forward.

Theme 1 - How the system can provide effective post-18 support for young people who have received intensive support prior to their 18th birthday

The project is working closely with Adult Social Care to enhance the existing post-18 support arrangements and to ensure that young people who require support from Adult Social Care experience a well-planned and smooth transition that leads to them being able to access appropriate support whilst also ensuring robust safeguarding oversight.

The project is also exploring the commissioning of housing provision with support specifically informed by the needs and vulnerabilities identified within the project.

Implementation of these developments will not just involve Adults Social but will require wider partner engagement and will need to be flexible and responsive to take account of the fluidity in young people's lives.

Intended impact

Success in this theme will mean that more young people are able to access effective post-18 support that enables them to achieve positive outcomes such as engagement in work and learning and reduced homelessness. The need for crisis-related support from across the system will also be reduced.

Theme 2 – How the system can best support young people with Special Education Needs/Disability (SEND) who are also vulnerable to exploitation

The project is facilitating conversation with colleagues from the Council's SEND Services, Social Care and pre/post-16 education providers to explore opportunities to ensure the support for these young people is as joined up and robust as possible taking account of the additional vulnerability and risks.

Intended impact

The key outcomes related to this theme are that fewer young people will drop out of post-16 work and learning and those that do will be picked up and supported to re-engage at an earlier stage.

Theme 3 – How the system partners can best work together to share information related to risk and vulnerability so that a shared assessment of risk is in place for each young person

This strand of work is in its exploratory phase with focussed conversations taking place with Police and Social Care colleagues, utilising case reviews to inform future recommendations and developments.

Intended impact

Improved sharing of information and consistency of assessment of risk will mean that partners will have a shared understanding of our most vulnerable young people and be able to respond more effectively when intervention is required. This will also enable consistency of support and response when young people move across and between services and parts of the system.

Theme 4 – How we can ensure that planning for transition from pre-18 to post-18 services is well-planned and effective

Informed by feedback from professionals and young people as well as case review activity, the project is working closely with Children's Social Care to embed best practice regarding planning for transition where contextual risks are present.

Intended impact

This theme is seeking to ensure that individual young people's needs, risks and vulnerabilities are well understood by relevant pre-18 and post-18 services so that transfer of support is as smooth as possible and that the risk of young people either disengaging from support or 'slipping through the net' are reduced.

Area Board Briefing Note Overview of Wiltshire Youth Council

Service:	<i>Voice and Participation Team – Families and Children Services</i>
Date prepared:	<i>July 2024</i>
Further enquiries to:	<i>Gary Norton-Sanders, Service Manager - Quality Outcomes</i>
Direct contact:	<i>gary.norton-sanders@wiltshire.gov.uk</i>

Introduction

This briefing note provides an overview of the Youth Council's role and outlines what Councillors can expect from this body. The Youth Council is a crucial initiative aimed at fostering youth engagement in local governance and community development.

This year 13 Youth Council members were elected, and they meet together on a monthly basis; facilitated by the Voice & Participation Team, within Families and Children Services. The council is made up of young people aged 11 to 19 from across Wiltshire.

Role of the Youth Council

Our Youth Council serves as an advisory body, providing valuable insights and recommendations on issues affecting young people in our county. Their unique perspectives can help shape policies and programs that better address youth needs.

The Youth Council ensures that the voices of young people are heard in decision-making processes. It acts as a bridge between the youth community and Wiltshire Council, representing the interests and concerns of young residents.

Through participation in the Youth Council, members gain leadership and advocacy skills. This experience prepares them for future roles in civic and community life.

The Youth Council plans and executes 3 community projects, contributing to local development and addressing specific community needs. These projects can range from environmental initiatives to social programs.

The Youth Council engages with the broader youth population through forums, surveys, and social media. This helps ensure that the council's activities and recommendations are reflective of the wider youth community.

Members participate in national and regional initiatives, such as the British Youth Council and the United Kingdom Youth Parliament.

Expectations from the Youth Council

Councillors can expect termly updates from the Youth Council on their activities, projects, and key issues. This will be in the form of termly newsletter and presentations at council meetings where considered appropriate.

The Youth Council will provide informed recommendations on policies impacting young people. Councillors can expect well-researched and practical suggestions that address the specific needs of the youth demographic.

Youth Council Members will have the opportunity to attend a Council meeting to observe.

The Youth Council may seek to collaborate with councillors on initiatives and projects. This will include co-hosting events or supporting council-led programs aimed at youth development.

Councillors will often seek feedback from the Youth Council; this is most effectively achieved through engagement with the collective Youth Council and not through engagement with individual representatives. Similarly, the Youth Council will seek feedback from councillors on their initiatives and proposals. This two-way communication helps ensure that their activities align with broader county objectives and benefit from the experience of elected officials.

Councillors can expect the Youth Council to actively advocate for youth-related issues within the community. This includes raising awareness about challenges facing young people and promoting positive initiatives.

Conclusion

The Youth Council is a vital asset to our county, bringing fresh perspectives and innovative ideas to the table. As county councillors, your support and engagement with the Youth Council will be instrumental in maximizing its impact. By working together, we can ensure that the voices of our young residents are heard and that their contributions lead to meaningful improvements in our community.

Thank you for your attention and support.

Area Board Briefing Note

Service:	Cost of Living
Date prepared:	10 September 2024
Further enquiries to:	Will Oulton
Direct contact:	William.oulton@wiltshire.gov.uk

Cost of Living

As we prepare for winter, there remain some financial pressures on household budgets, and it is anticipated that there will be continuing demand for support and advice.

Overall inflation is relatively stable at 2.2%¹, which suggests that some cost pressures for the community have reduced. However, for example, under the new energy price cap, gas and electricity prices will rise by 10% in England, Scotland and Wales from October².

The Council, therefore, is continuing to work with partners to deliver interventions that provide advice and support to our communities, including:

- Wiltshire libraries are continuing as warm spaces and as sources of advice.
- We will contact community providers to update our [interactive guide](#) to help people find key support to combat fuel and food poverty. In addition, we are creating a page on the directory that gives an interactive advent calendar view of provision/opportunities over the Christmas period.
- Wiltshire bus users can continue to travel on most routes in the county for just £2 or less for a single fare until the end of December 2024³. The fare price reduction has been funded by the Government and is aimed at getting more people to use buses across the country during the current cost of living challenges.
- Ahead of the Government announcement to extend the Household Support Fund by 6 months from the 1st of October⁴, we are analysing the impact of schemes delivered under the programme so can further develop our approach to ensure that

¹ [CPI ANNUAL RATE 00: ALL ITEMS 2015=100 - Office for National Statistics \(ons.gov.uk\)](#)

² [What is the energy price cap and who gets winter fuel payments? - BBC News](#)

³ [Get around for £2 - extended to December 2024 - Connecting Wiltshire](#)

⁴ [Government support extended to help struggling households with bills and essential costs over winter - GOV.UK \(www.gov.uk\)](#)

those households most in need are targeted for support. A full report is expected at Cabinet in October.

- Pending confirmation of funding, Foodbanks and Community Food Providers will be invited to apply for funding to support their work.
- [Our website](#) and media channels offer a range of online support and sign-posting information on topics including council tax/benefits, energy advice and mental health support.
- A dedicated Wiltshire Wellbeing support line to provide advice and guidance, and officers are working with to improve processes to ensure people are directed to right support. Contact details on the phone are: 0300 003 4576, and email is: wellbeinghub@wiltshire.gov.uk
- With change to the eligibility of Winter Fuel Payments⁵, the DWP has been encouraging the take up of Pension Credit⁶. The Council has also been promoting the take-up of Pension Credit to those who may be missing out.

FUEL Programme

The Council is pleased to say that, following a successful summer programme that saw more than 1,500 young people make around 2,000 bookings at over 41 locations. , Wiltshire Council's Holiday Activity and Food programme (FUEL) will be back during the Christmas school holidays. It is funded by the Department for Education and provides children who are eligible for benefits-related free school meals with free access to activity, food and nutritional education during school holidays. Eligible families will be able to sign up later in the year and details will be promoted through all schools in Wiltshire in due course. More information about FUEL can be found at www.wiltshire.gov.uk/fuel-programme.

⁵ [Winter Fuel Payment: Eligibility - GOV.UK \(www.gov.uk\)](#)

⁶ ["You could get Pension Credit" – Week of Action to drive take up - GOV.UK \(www.gov.uk\)](#)

Royal Wootton Bassett & Cricklade Area Board report

Royal Wootton Bassett Neighbourhood Policing

WILTSHIRE POLICE

Keeping Wiltshire Safe



Agenda Item 6

Your Neighbourhood Policing Team

Inspector 1868 Scott Anger
Sergeant 2686 James Osment



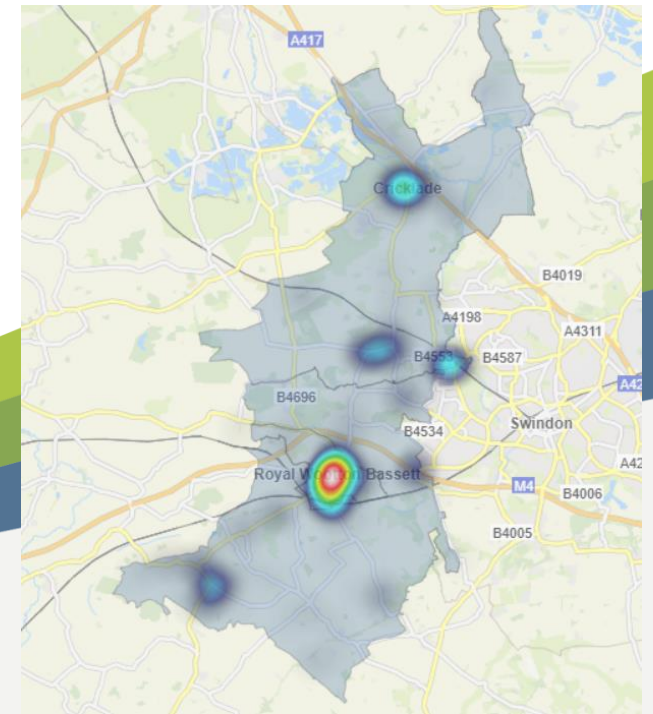
Royal Wootton Bassett

PC 2843 Lucy Wright- to be replaced with PC 2859 Mike GASSNER on 7/10/24
PCSO 9634 Kelly Hillier



Cricklade and Purton

PC 2802 Beth Butwell
PCSO 9841 Mo Beasley



Our Community Commitment

ENGAGE REGULARLY WITH COMMUNITIES BY HOLDING FACE TO FACE EVENTS

- We will hold at least one public meeting / surgery per month, giving you a chance to meet your local team and find out more information on local policing priorities, crime stats and engagement opportunities
- We will advertise our public meetings and surgeries on the **Your Area** section of the Wiltshire Police website, on local Neighbourhood Policing Team social media channels and Community Messaging
- Every engagement opportunity will be recorded so we can ensure we are meeting our commitment to you
- We will hold regular face to face meetings and events with a wide range of community groups such as businesses, faith groups, youth groups and residents' associations
- We will bring policing out to your community, through the proactive use of the Neighbourhood Engagement Vehicles.

ENGAGE REGULARLY THROUGH ONLINE CHANNELS

- We will actively use local Neighbourhood Policing Team social media channels to engage with our communities
- Every Neighbourhood Policing Team will host quarterly Facebook Live events
- We will exchange information with those signed up to our Community Messaging alert system via email, text or phone and continue to promote this free service to new members.

INCREASE AND BROADEN OUR ENGAGEMENT ACROSS NEED TO REACH COMMUNITIES

- We will build Community Beat Profiles for each of our Neighbourhood Policing Team to help us better understand the specific communities within our local areas
- We will engage with specific community groups and those living and working in particular geographical areas about those issues that are important or impacts most upon them
- We will work with young people and our partners in education settings to help improve safety, reduce reoffending and, along with relevant other agencies, offer support to those who need it.

PUBLISH INFORMATION ON YOUR LOCAL TEAM, LOCAL PRIORITIES AND UPDATE ON ACTIVITY

- We will provide you with information so you know who your local Neighbourhood Policing Team is by publishing this on the **Your Area** section of the Wiltshire Police website
- We will publish monthly local priorities on the **Your Area** section of the Wiltshire Police website and, through our regular engagement with you, we will consult you when we are setting them
- We will provide community updates on activity being carried out to help tackle local priorities
- We will ensure intelligence-led visible patrolling in local communities, at least once a week, responding to local policing issues and concerns
- We will publish local policing updates, wherever possible, in community magazines / newsletters or bulletins.

CONSULT AND ENGAGE WITH COMMUNITIES ON KEY DECISIONS

- We will ask the public to take part in questionnaires and surveys to build information and improve our policing service
- We will provide visibility at Parish Council meetings and, in the absence of physical attendance, will provide a written update. We will also support a programme of additional meeting attendance through Area Boards or Community Safety Groups
- We will action feedback, concerns or complaints – and tell you what action has been taken. If we cannot help, we will help signpost the public to who can
- We will work closely with our partners, such as local authorities and parish and town councils, and community representatives i.e. businesses, faith groups, schools to tackle community issues
- We will work closely alongside local watch schemes to enable strong partnerships between the police and communities
- We will consult regularly with our Independent Advisory Groups (IAGs) to ensure they have a voice as a critical friend to help shape our policing service.

Our mission: Keeping Wiltshire Safe

Our priorities:

Safer public spaces

Violence

Burglary

Since we last met...

July

Memory Café in Cricklade
School Talks Ridgeway Farm
Mini Police Pass out
Pre-school visits
Vale view garden opening
Mini Police Station visit



August

Family Day at Cotswold Rise
Bradenstoke village fete
Speed Enforcement checks
Antisocial behaviour patrols



September

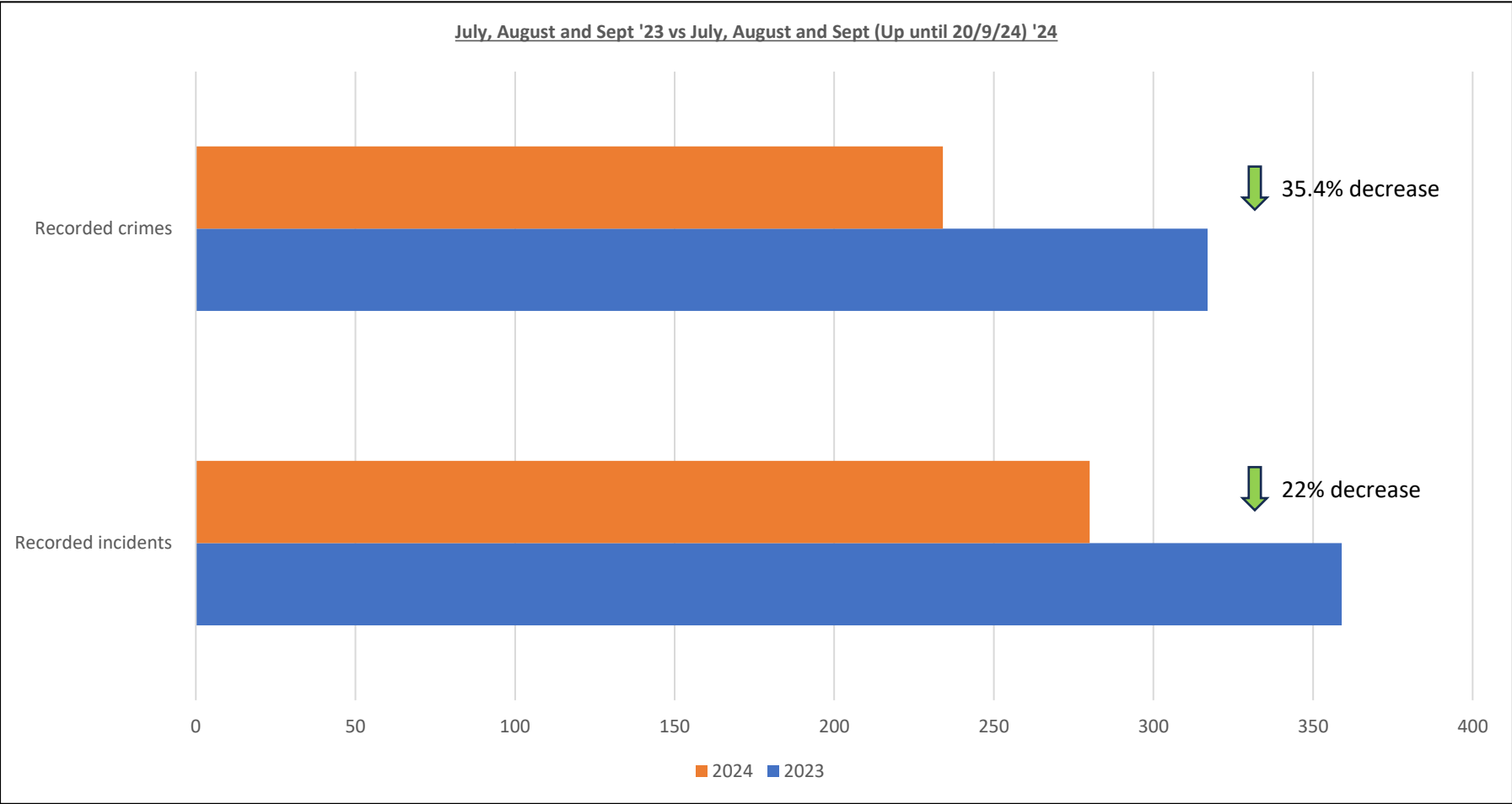
St Sampsons Fete
Scarecrow Trail RWB Infants
Lillybrook Garden fete



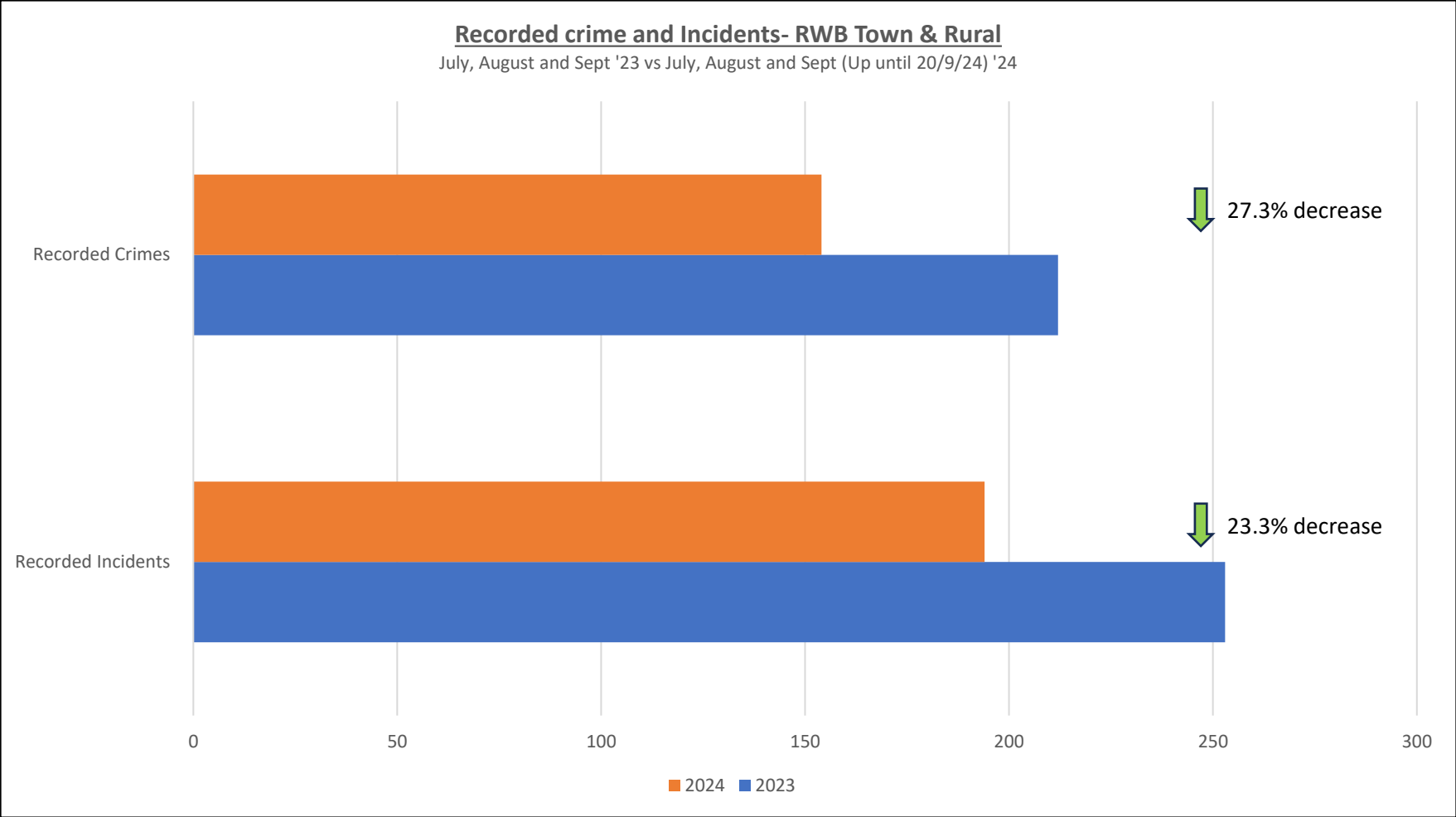
Where you'll see us next...

- Community engagements – In Royal Wootton Bassett you will see us at the Mayors Annual Civic Service, at the Market on 16/10/24, at Remembrance Sunday, at the Christmas Lights switch on and at our quarterly Neighbourhood Watch Meeting. In Cricklade you will see us at Remembrance Sunday, the Christmas lights switch on and at the Women's Institute Coffee morning.
- Op Scorpion week 30/09/2024-06/10/2024A – A regional drugs operation which aims to tackle drug dealers and exploitation with a specific aim to deny criminals use of the road networks and target those who put our communities at harm through drug driving, which contributes to the 'Fatal Five'. During this week you will see us giving educational talks at both Primary & Secondary Schools, conducting Traffic Operations and setting up drop-in sessions.
- Op Sceptre week 11/11/2024-17/11/2024- A national operation which targets knife crime and weapons. During this week you will see us conducting weapon sweeps of the towns, giving school talks at the secondary schools and conducting community consultations.

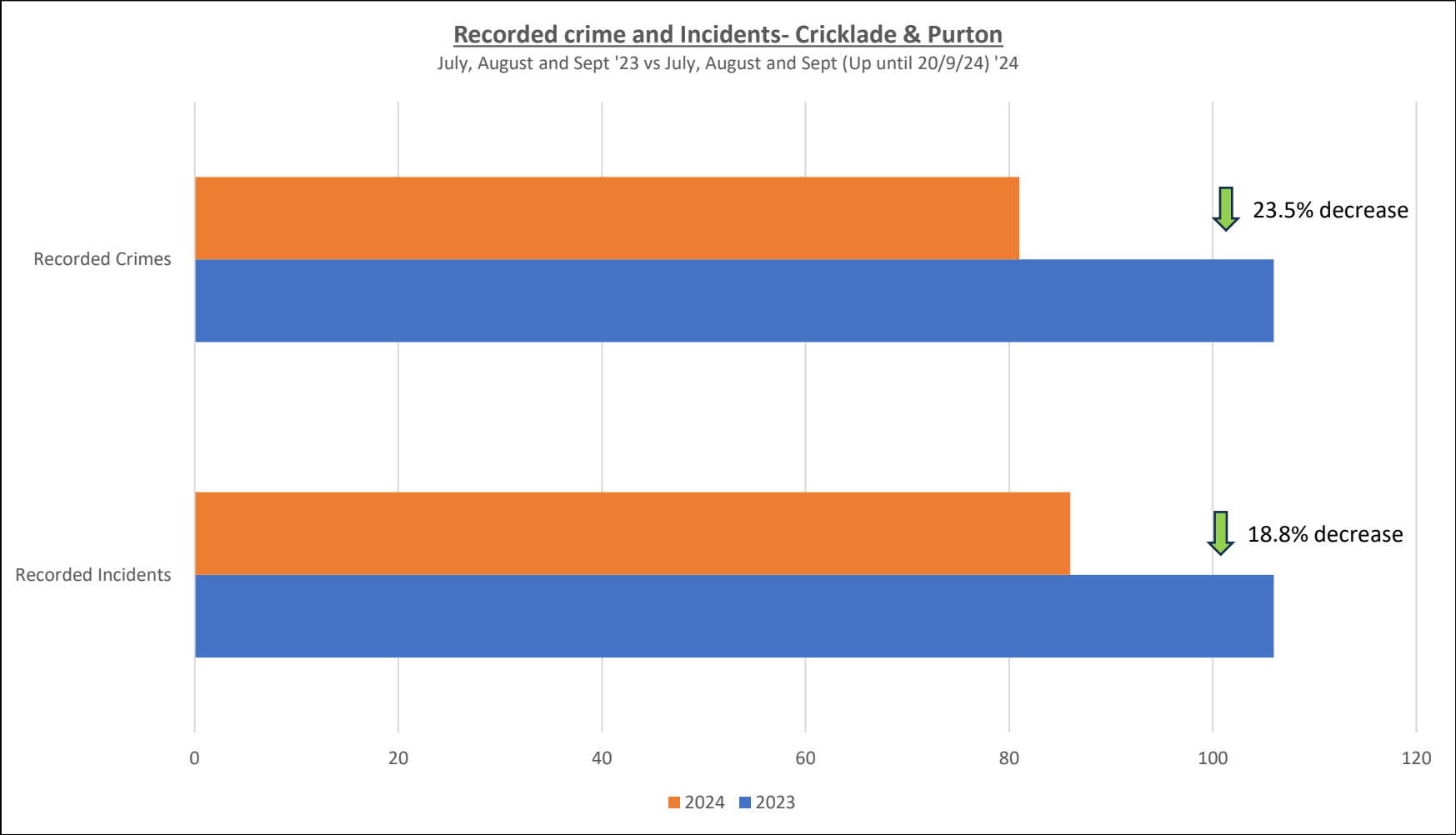
Overall crime and incident statistics for Royal Wootton Bassett and Cricklade



Royal Wootton Bassett Town and Rural crime and incident statistics



Cricklade and Purton crime and incident statistics



Operational/Local Priorities

Safer Public
Spaces

Violence
Violence against the person

Burglary

Parking

Schools, High Street, Tinkers

ASB

Boroughfields, Cricketers Close, Whitehill

Drugs

WILTSHIRE POLICE



Road Safety update – Royal Wootton Bassett & Cricklade Area Board

9 October 2024

Keeping Wiltshire Safe



• #FATAL5 education



× CARELESS DRIVING



× DRINK /DRUG DRIVING



× NOT WEARING A SEATBELT



× DISTRACTED using a mobile phone whilst driving



× SPEEDING

Not wearing a seat belt

It is a legal requirement in the United Kingdom to wear a seat belt if one is fitted, there are only a [few exemptions](#).

In 2017, 27% - over a quarter - of those who died in cars on the road were not wearing seat belts.

You can be fined up to £500 for not wearing a seat belt.

Wearing a seat belt not only helps protect your safety, it helps protect the safety of others.

Only one person is allowed in each seat fitted with a seat belt. Never use the same seat belt across two or more passengers.

As a passenger over the age of 14 it's your responsibility to ensure you're wearing a seat belt. Failure to do so could result in a fine.

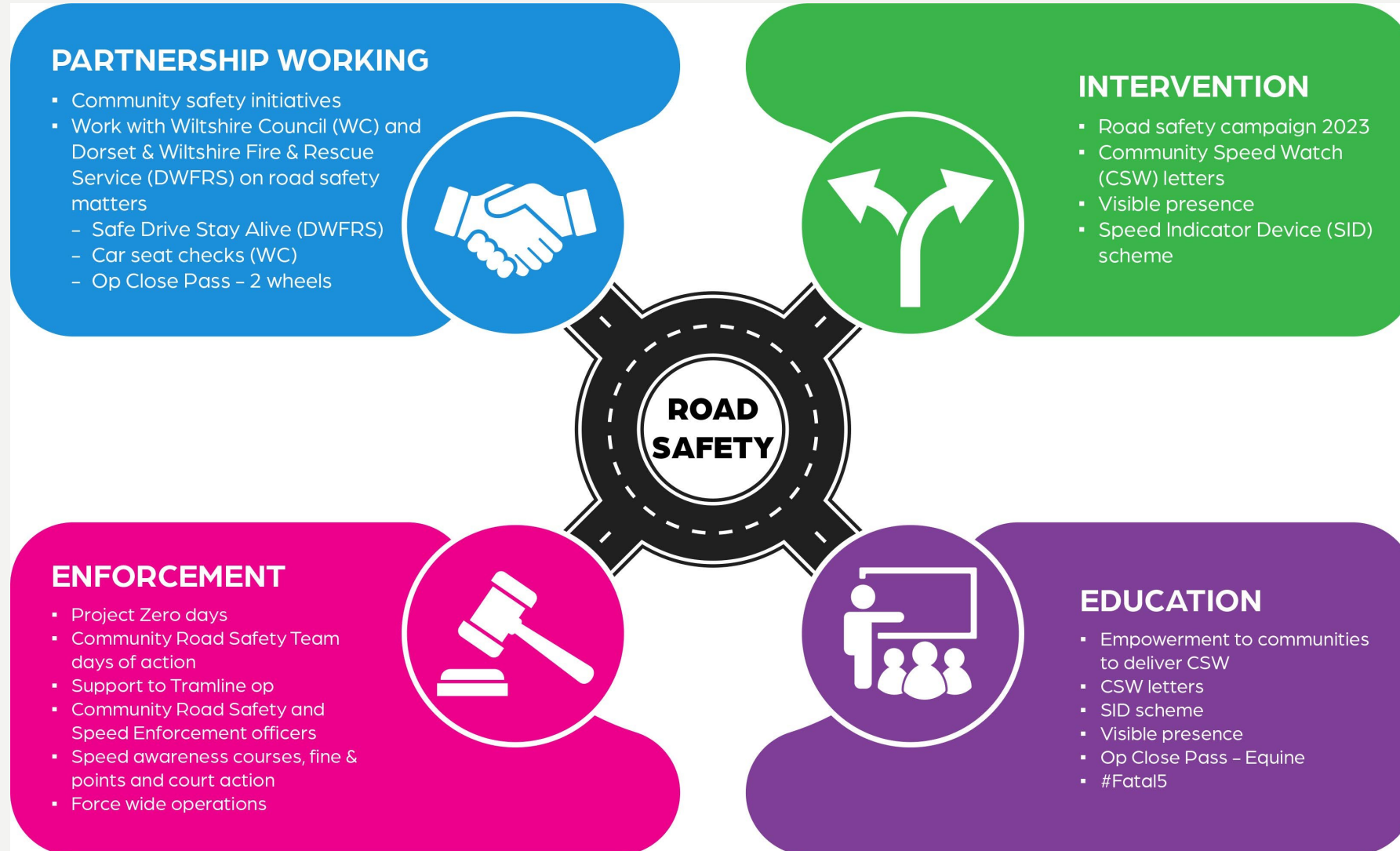
Child passengers

Children under 135 cm (4'4") tall must be in the correct car seat for their height and weight. You can be fined £500 if a child under 14 years old isn't in the correct car seat, or, if over 135cm tall, wearing a seatbelt whilst you are driving.

Find out car seat requirements and further information by visiting [child car seats: the law](#).



• Community Road Safety Team; what we do



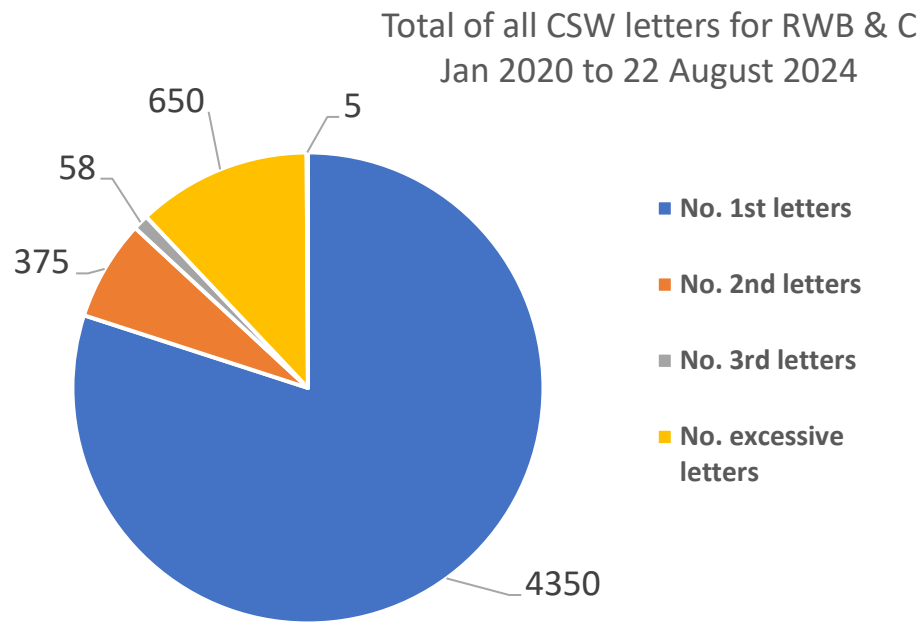
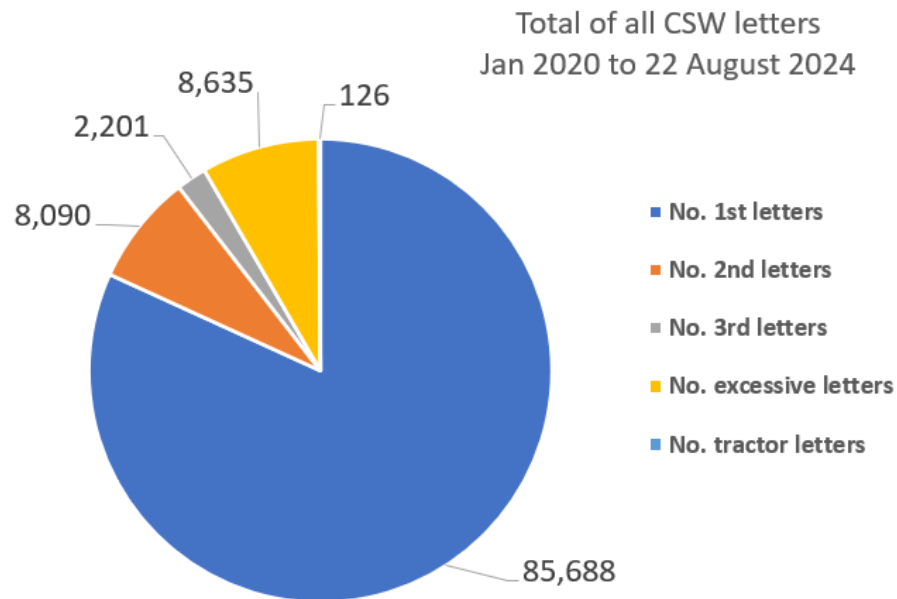
Community Speed Watch

CSW



• CSW – RWB & Cricklade area - Data since July 2020 to 22 August 2024

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
Broad Town	3	0	0	0	0	3	3	2.7%
Cricklade	2817	277	49	558	1	3702	202	10.8%
Lyneham	1458	91	7	89	4	1649	141	1.9%
Purton	72	7	2	3	0	84	9	1.34%
Grand Total	4350	375	58	650	5	5438	355	6.9%



• Traffic surveys RWB & Cricklade January 2022 to July 2024

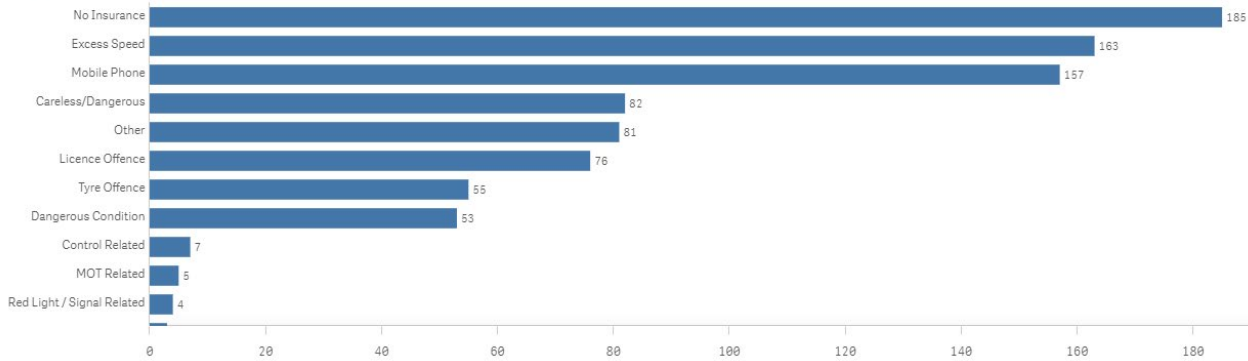
Wiltshire Council

Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Broad Hinton - B4041 High Street	No further action	11/09/2023	30	31.8	Devizes	RWB
Broad Hinton - Yew Tree Lane	Speed education	19/02/2024	30	35.1	RWB	RWB
Broad Town - 33 Broad Town Rd	Speed education	13/11/2023	30	37.5	RWB	RWB
Bushton - Unnamed road	No further action	10/01/2022	40	38.45	RWB	RWB
Bushton - Withy Bed	No further action	10/01/2022	40	44.36	RWB	RWB
Bushton - Withy Bed (South)	No further action	10/01/2022	40	39.11	RWB	RWB
Cricklade B4553 Purton Road	No further action	12/06/2023	30	32.0	RWB	RWB
Latton C419 The Street	Speed education	12/07/2023	30	38.6	RWB	RWB
Lydiard Millicent - C16 Stone Lane	No further action	20/09/2023	40	38.0	RWB	RWB
Lydiard Millicent - C28 Holborn	No further action	11/09/2023	30	30.1	RWB	RWB
Lydiard Millicent - C28 Lydiard Green	Speed education	11/09/2023	30	37.4	RWB	RWB
Lydiard Millicent - C28 The Street (east of The Beeches)	Speed education	11/09/2023	30	36.5	RWB	RWB
Lydiard Millicent - C414 Greatfield (south of Lydiard Green)	Speed education	11/09/2023	30	38.3	RWB	RWB
Lydiard Millicent - C414 Greatfield Outside Walpins	Speed education	11/09/2023	30	36.0	RWB	RWB
Lyneham - A3102 The Green	No further action	15/05/2023	30	34.8	RWB	RWB
Purton - B4553 Cowleaze Ridgeway Farm (east)	No further action	11/09/2023	30	30.4	RWB	RWB
Purton - B4553 Cowleaze Ridgeway Farm (west)	No further action	11/09/2023	30	28.5	RWB	RWB
Purton - B4553 Cricklade Road	No further action	19/09/2023	50	48.1	RWB	RWB
Purton - C34 Church Street	No further action	20/03/2023	30	30	RWB	RWB
Purton - C34 Manor Hill	No further action	15/05/2023	60	42.7	RWB	RWB
Purton - C414 Cricklade Road	Speed education	04/02/2023	30	39.4	RWB	RWB
Purton - C414 Restrop Road	No further action	12/06/2023	30	32.7	RWB	RWB
Purton - The Peak	No further action	15/04/2024	30	24.2	RWB	RWB
Purton - UC Witts Lane	No further action	12/06/2023	30	21.2	RWB	RWB
Purton -The Buffer	VOID due to siting	29/01/2024	20	25.7	RWB	RWB
Purton UC The Hyde	No further action	12/06/2023	30	17.2	RWB	RWB
Royal Wootton Bassett	No further action	04/02/2023	30	34.7	RWB	RWB
Royal Wootton Bassett - 13 Broad Town Rd	No further action	13/11/2023	60	51.4	RWB	RWB
Royal Wootton Bassett - 25 Broad Town Rd	No further action	13/11/2023	60	47.7	RWB	RWB
Royal Wootton Bassett A3102 Swindon Road (West)	No further action	04/02/2023	60	35.3	RWB	RWB
Royal Wootton Bassett - Garraways	No further action	04/02/2023	30	21.5	RWB	RWB
Royal Wootton Bassett - Stoneover Lane	No further action	15/04/2024	30	33.5	RWB	RWB
Royal Wootton Bassett - Whitehill Lane	Speed education	13/11/2023	30	36.2	RWB	RWB
Royal Wootton Bassett A3102 Swindon Road (East)	No further action	04/02/2023	50	49.2	RWB	RWB
Royal Wootton Bassett C374 Bincknoll Way	No further action	04/02/2023	60	44.5	RWB	RWB
Royal Wootton Bassett-C46-Noremarsh Road	No further action	11/09/2023	30	31.7	RWB	RWB
RWB - Whitehill Lane	No further action	10/01/2022	30	30.91	RWB	RWB
RWB - Whitehill Lane	No further action	10/01/2022	30	30.91	RWB	RWB
Tockenham - Tockenham Road C120	No further action	04/02/2023	30	29.8	RWB	RWB

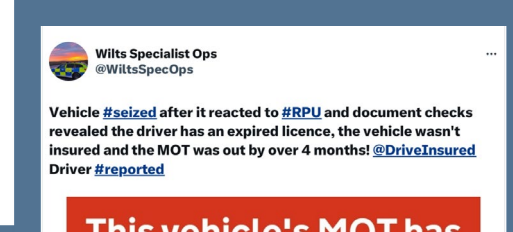
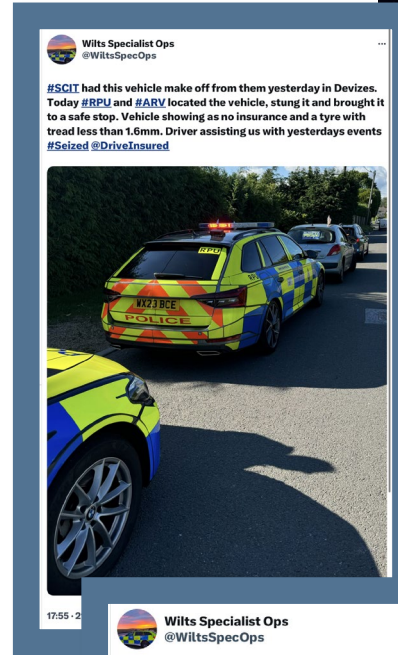
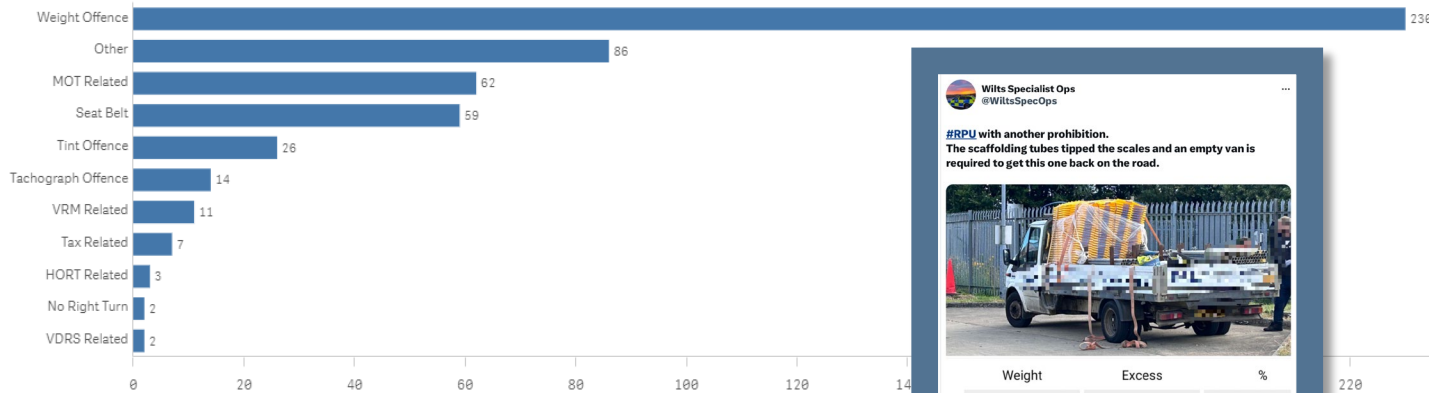
• Wider work recently

Our Roads Policing Unit (RPU) in the last quarter, covering **May to July** issued over **1551 tickets** to motorists, for numerous road related offences. The most common offences they are coming across are as follows:

Activity - Endorsable offences



Activity - Non-Endorsable Offences

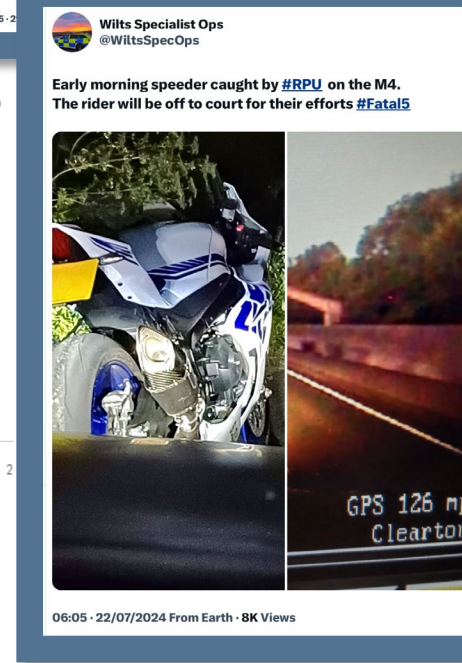
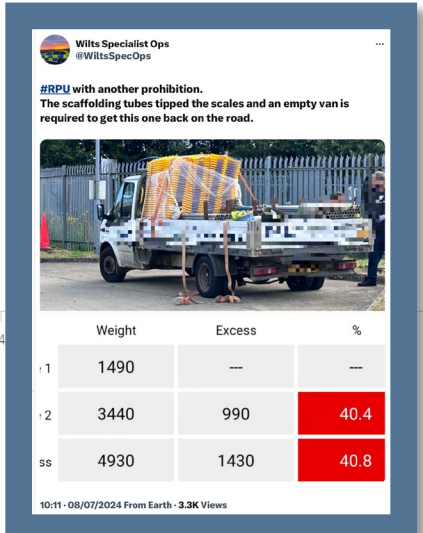


This vehicle's MOT has expired



MOT expired on 19 March 2024

02:57 · 31/07/2024 From Earth · 2.2K Views



Community Speed Enforcement Officers

CSEO's



• CSEO – Dashboard – 1 January 2023 to 22 August 2024

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

13,530.00
No. Speed awareness co...

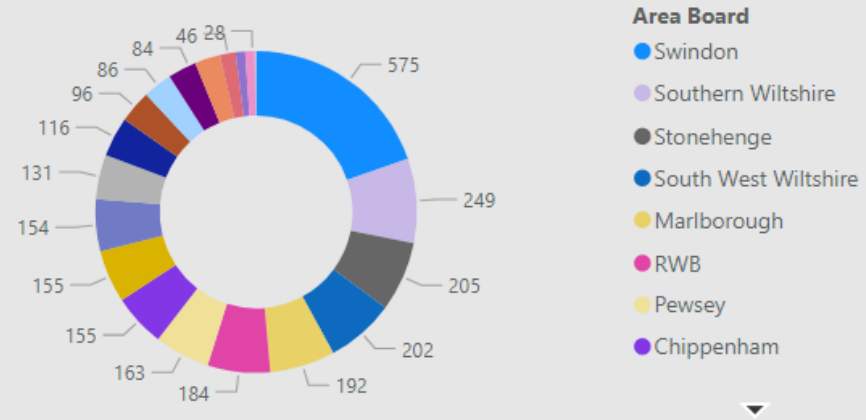
1,803.00
No. Fine & Points

184.00
No. Court

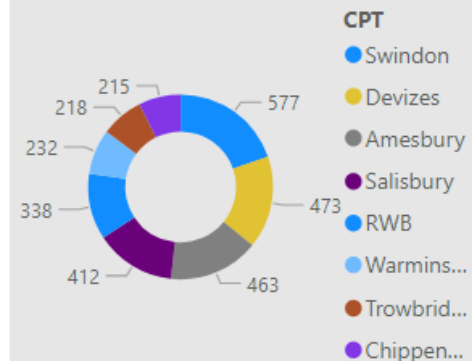
909
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Swindon - Thamesdown Drive	2023	December	251.00	54.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	April	151.00	26.00	0.00	Swindon	Swindon
Shaw and Whitley - A365 Folly Lane	2023	November	129.00	15.00	0.00	Trowbridge	Melksham
Swindon - Thamesdown Drive	2024	May	116.00	25.00	1.00	Swindon	Swindon
Swindon Marlborough Road	2024	May	113.00	6.00	1.00	Swindon	Swindon
Wilton - The Avenue	2024	May	112.00	30.00	9.00	Salisbury	South West W
Swindon - Thamesdown Drive	2024	January	103.00	16.00	0.00	Swindon	Swindon
Wilton - The Avenue	2023	August	102.00	31.00	4.00	Salisbury	South West W
Swindon Marlborough Road	2024	June	99.00	12.00	0.00	Swindon	Swindon
Harnham - Lime Kiln Way	2023	November	97.00	11.00	0.00	Salisbury	Salisbury
Cholderton - Church Lane	2023	March	95.00	4.00	1.00	Amesbury	South West W
Swindon - Thamesdown Drive	2024	March	94.00	23.00	0.00	Swindon	Swindon
Swindon Queens Drive (A4259)	2024	June	91.00	15.00	1.00	Swindon	Swindon
Swindon Queens Drive adjacent with	2024	March	90.00	13.00	1.00	Swindon	Swindon
Total			13,530.00	1,803.00	184.00		

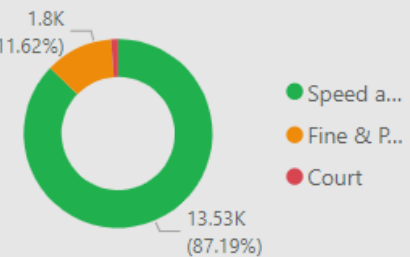
Activity by Area Board



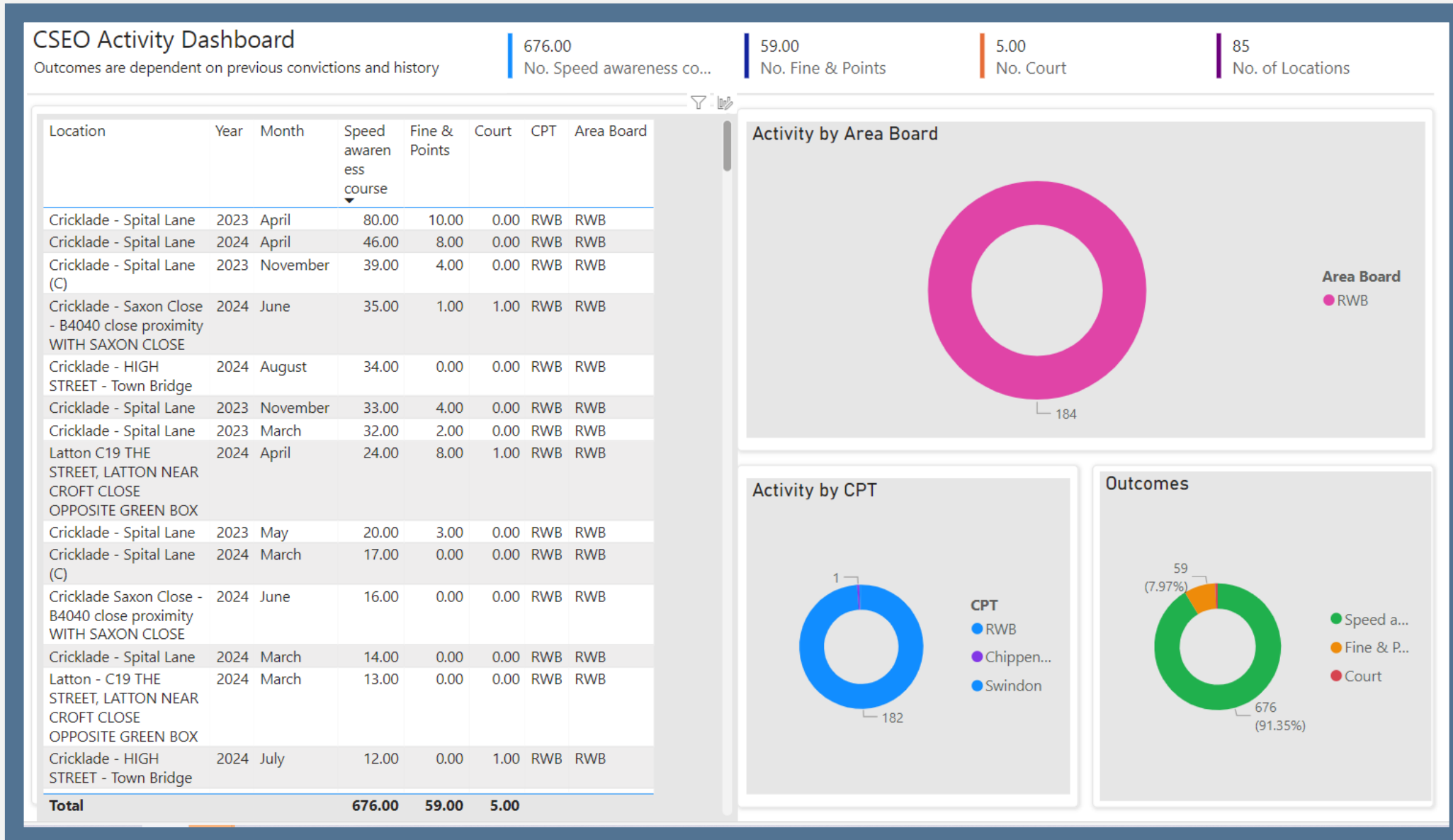
Activity by CPT



Outcomes



• CSEO – RWB & Cricklade Area - 1 January 2023 - 22 August 2024



• Your Force | Your Area | Follow us

For information on Road Safety in Wiltshire visit:
[Road safety campaign | Wiltshire Police](#)

[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)



[Wootton Bassett Town | Your Area | Wiltshire Police | Wiltshire Police
Cricklade and Purton | Your Area | Wiltshire Police | Wiltshire Police](#)



[Royal Wootton Bassett & Cricklade Police | Facebook](#)

[Wilts Specialist Ops \(@WiltsSpecOps\) / X \(twitter.com\)](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)





Aged 11-25 or know someone that is, who wants to get involved with local police and crime prevention initiatives? Read on!

Are you **aged 11-25** and living in the **Wiltshire / Swindon area**? Would you like an opportunity to influence policing and crime prevention in your community? If so, **this volunteering opportunity is for YOU.**

If you know someone aged 11-25 in the Wiltshire / Swindon area who wants to get involved, pass this message on!

We're working with Wiltshire & Swindon Police Crime Commissioner to form a team of Young People, who need to advise the police:

- How do YOU think policing can be changed & improved?
- What do YOU think drives crime & vulnerability in your community?
- What have YOUR experiences been like with the criminal justice system?
- How would YOU like to influence crime prevention in your community?

What to expect on the project:

- AQA Qualification for your participation
- Incentives, rewards, fun, food, networking and making REAL change
- In-person and virtual workshops
- Networking with new peers
- Wellbeing and CV support

Think this could be for you? [Click on this link to fill out our Expression of Interest google form](#) (it'll take around 60 seconds) and one of our team leaders will be in touch with you!

Got any questions or comments? Reach out to Annabel Hughes, Youth Voice & Influence Officer at Participation People on 07841 015813 / annabel.hughes@participationpeople.com. We look forward to hearing from you!

YOUTH ADVISORY GROUP

If you're aged 11–25 and live in Wiltshire, or Swindon, you can join our new project!

Share your voice with us and improve police services in your local area to better support young people!

Sign up here



What's in it for you?

- ★ Gain new skills!
- ★ Earn vouchers
- ★ Get free food
- ★ Make new friends
- ★ Build your CV and more!



Purton Parish Council Area Board Update

Purton Parish Council Neighbourhood Plan Revision Reaches Regulation 14 Consultations

Over the last couple of years, Purton Parish Council has been working hard on its Neighbourhood Plan Revision with its Staff, Volunteers, Councillors, Consultants, and outside agencies, in order to develop, progress, fund and engage. This work has included conducting an inhouse Housing Needs survey, when Wiltshire Council was reviewing its approach, as well as the completion of informal public consultations and surveys.

To date, Purton Parish Council has secured free technical resource from Locality for both its Habitat Regulations Assessment and Housing Needs Assessments, estimated to be worth c.£5-£10k each. It has also secured funding of close to £18,000 in grants to help to fund the project, alongside redistributing parts of internal budgets, and increasing its precept.

In doing so, Purton Parish Council has also been fortunate to be the beneficiary of a significant and unknown number of hours of volunteer time, to create a foundation for this project, in the form of 'Purton Planning For The Future Document', which it wishes to recognise now, and which underpins its Neighbourhood Plan Revision.

After the completion of the 'Purton Planning For The Future Document', and also the sad loss of Councillor Ray Thomas, who was a critical driving force to the project, Consultants O'Neil Homer (ONH) were brought in to offer valuable expertise. These consultants have been partially funded by grants, alongside other internal funding, and have provided valuable, necessary advice, particularly in the area of managing multiple Land Interests, and for which Purton Parish Council expresses its gratitude.

With decision making retained by the Council as a whole, Purton Parish Council has reached the Regulation 14 Consultation Stage, as a result of the ongoing, every day, working partnership between the Consultants ONH, its Community Engagement Officer and Parish Clerk.

Purton Parish Council now wishes to advise attendees and Members of the Royal Wootton Bassett and Cricklade Area Board of this significant stage, in hope that they will share the importance of involvement in the plan consultations with any residents or other interested parties. In short, Purton Parish Council asks all concerned, to highlight that this is, the public's chance to have their say on the future of Purton Parish. Provided here (right) are the full details of all the opportunities to engage in the 'Pre-submission Regulation 14 Version Consultation' for circulation, and which runs **between 10.00am on Tuesday 10th of September, until the deadline for comments at 5.00pm on Tuesday 22nd of October.**

Purton's Regulation 14 Consultations will now take place via this variety of means, dates, and venues, in order to best support the widest possible engagement. Details of these engagements have been



Purton Parish
Neighbourhood Plan Revision
Regulation 14 Consultation 2024

Have your say about the future of Purton
10.00am on Tuesday 10th of September -
5.00pm on Tuesday 22nd of October

You can read the plan and tell us what you think at the:

- **Local Consultation Points** in the Library, Council Office, Purton Red House, Pips, and the Doctors' Surgery.
- **Consultation Events** at Purton Village Hall on:
 - Fridays, 13th, 20th and 27th of September, between 8.00am-11.00am
 - Saturdays, 14th and 21st of September, between 2.00pm-6.00pm
- **Question & Answer Meeting** at Purton Village Hall on:
 - Saturday 28th of September, between 4.00pm-6.00pm
- **On the Council Website**, where you can read the plan and/or summary leaflet and feedback via our website contact page at:

Read the plan at: 

Comment on the plan at: 

provided via a variety of publicly available communication channels. The RWB&C Area Board may also be reassured to learn, that formal communications to all required Statutory Consultees have also been issued.

As a final point, Area board Members may also be interested to learn that in order to best utilise public funds and to expedite public engagement most swiftly, public consultation at Purton Village Hall will include opportunities to engage on Policing, Community Speedwatch, Neighbourhood Watch and also with local Councillors.

Should anyone need any further information on the Purton Neighbourhood Plan Revision, please can they contact Community Engagement Officer, Sue Hughes via her email address, which is as follows: susan.hughes@purtonparishcouncil.gov.uk



Purton Parish

Neighbourhood Plan Revision

Regulation 14 Consultation 2024

Have your say about the future of Purton

**10.00am on Tuesday 10th of September -
5.00pm on Tuesday 22nd of October**

You can read the plan here and tell us what you think, by completing and posting your comments form, in the box provided.

Or you can:

- **attend the consultation events at Purton Village Hall on:**
 - Fridays, 13th, 20th and 27th of September, between 8.00am-11.00am
 - **Saturday 14th September, between 10.00am-1.00pm**
 - Saturday 21st of September, between 2.00pm-6.00pm
- **give your feedback via the Council website, where you can read the plan and respond at:**

Read the plan at:



Comment on the plan at:



Royal Wootton Bassett and Cricklade Area Board

Update From	Cricklade Town Council
Date of Area Board Meeting	9 th October 2024

Skateboard event

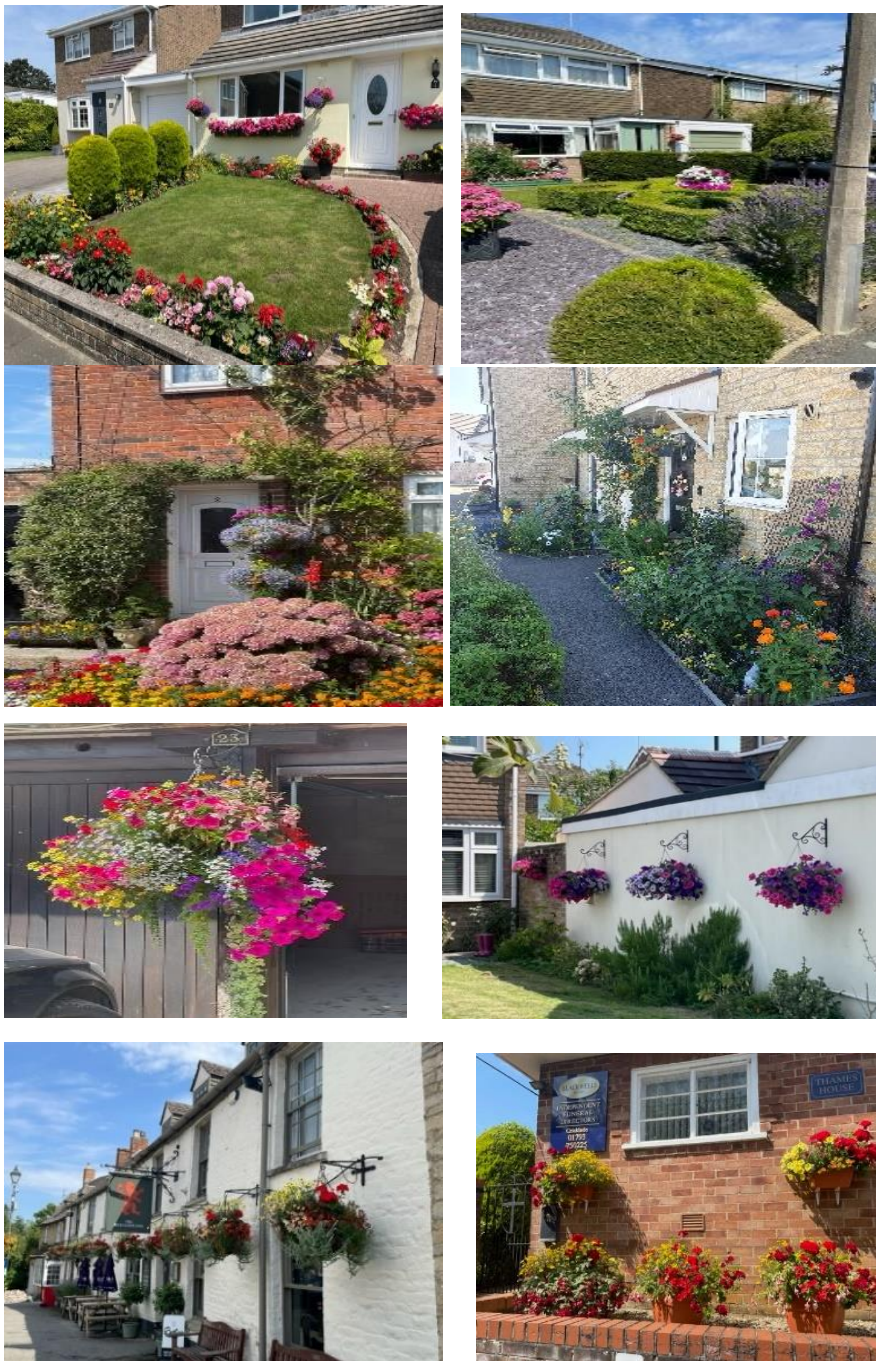
On 9th August Cricklade Town Council commissioned ATBShop to run another very successful scooter and skateboard session at Cricklade Leisure Centre. This was another FREE event for local residents. Over forty young people attended accessing the free hire, tuition and competitions. Cricklade Leisure Centre provided free refreshments so thank you to them.



Cricklade in Bloom

Congratulations to the winners and highly commended residents of Cricklade, who have been awarded certificates and prizes for their beautiful displays in the Cricklade in Bloom competition 2024. The councillor judges had a tough time deciding on the properties as there were many to choose from. The pictures run in order left to right. Image one is Best Front Garden, Image 2 Highly commended front garden and so on.

	Winner	Highly Commended
Best Front Garden	4 Pittsfield	51 Pittsfield
Best Front Door	2 Bath Road	115 Ladymead
Best Hanging Basket	23 Abingdon Court Farm	62 Deansfield
Best Commercial Property	Red Lion	Blackwells Funeral Directors



Neighbourhood Plan Review

CTC held preliminary public consultations in May and June asking people to look at Cricklade's existing plan for their thoughts on what they want changed. Seventy six residents attended the two consultations at the Town Hall with some also attending one to one sessions at the Council offices. We received one hundred and twenty completed responses to the 27 questions comprising 56 pages of responses. The working party has since met up to review the answers with our external consultant and have started analysing the results to consider the next steps in drawing up a Draft Plan.

Cricklade Leisure Centre has gone Solar

Cricklade Leisure Centre were successful in their grant application from Sport England (funded by the National Lottery) to the tune of £58,000 to triple glaze the swimming pool windows and add solar panels to the roof. This will mean that the Leisure Centre will be reducing its carbon footprint as well as benefitting from lower utility bills. The work for both projects has been contracted out to local companies.

Purton Community Fridge

When Purton Community Fridge and Larder was offered the chance from Wiltshire Council to apply for a grant from the Household Support Fund I must admit I was slightly nervous. The CF has been running for two years and up until now has only been a saving food from going to waste project so to be offered the chance to purposely buy food items to distribute to those who needed it was a completely new challenge for me but one that I feel I've embraced with positivity and enthusiasm.

I have made contacts with a wide range of services, schools and local community groups including St Mary's & Bradon Forest schools, St Mary's church, Methodist and Pathfinder church groups, Brownie, Guide and Scout groups, Purton, Cricklade and Tinkers Lane doctors surgeries, Curate Judith Wells, Cllr Jacqui Lay, Edna Bunce (seniors lunch club coordinator), Parish & Town councils of Broad Hinton & Winterbourne Bassett, Clyffe Pypard & Bushton, Lydiard Millicent & Lydiard Tregoze, Tockenham, Lyneham & Bradenstoke, Cricklade and RWB town councils, schools in Cricklade and RWB, Debbie Lawrence at the Parish Council to let them know that this funding is available to anyone who is vulnerable, in crisis or hardship and who may be experiencing food insecurity.

At time of writing this I have assigned over 37 vouchers and have distributed over 40 bags of groceries to residents in Purton, Cricklade and Royal Wootton Bassett.

The Community Fridge has also used some of the HSF grant money to provide Pips Community Cafe in Purton with tins of baked beans for their free beans on toast initiative which is currently ongoing. This is a totally free meal which allows anyone to have at any time of the day with no questions asked.

Everyone who I have met, emailed or messaged have all been extremely grateful for the help and support this funding has given them and wishes to express their gratitude to all concerned.

Kind regards

Louise Cordas

Priority and Lead Councillor (As agreed by the area board)	Working Group(s) (Is there a group set up that will lead on delivery)	Action(s) (A few key achievable and measurable actions to help deliver priority)	Lead(s) (Who is/are taking responsibility for delivering the actions)	Target(s) (What is the area board hoping to achieve through this project)	How? (What will happen to achieve the target outcome?)
Supporting positive mental health and wellbeing in young people	RWB&C Local Youth Forum	<p>Re-establish RWB&C Youth Forum as an active and robust network for youth organisations</p> <p>Support RISE Trust in providing youth services within community area</p> <p>Deliver another Youth Festival showcasing activities for young people within the area</p>	<p>Cllr Allison Bucknell / SEPM</p> <p>SEPM / Youth Forum</p> <p>Youth Forum / SEPM / town council</p>	<p>To have an effective network of youth groups and others providing services and activities for young people across the area. To benefit from mutual support from each other.</p> <p>Continue with the safe space youth club and outreach youth work carried out by RISE. To work with young people, build relationships and support them and their families.</p> <p>To repeat the success of the Youth Festivals held in Spring '24 in one location (with a view to alternating locations). For everyone to have the opportunity to take part in sport, cultural or community activities. So that young people cannot say:"there's nothing to do in this area"!</p>	<p>Re-engage with members who attended previous meetings in '23 and early '24. Develop Terms of Reference</p> <p>Continue to meet regularly with RISE, hear from them about young people's issues and the support they are putting in place. Continue to offer funding to core elements of their work with young people.</p> <p>Work with a venue (CLC / Lime Kiln), and with sports clubs, activity providers, support organisations, etc. to put on a range of information, demonstrations and have-a-go tastings that show off the wide range of what is available in the area. To liaise with secondary schools to promote event to young people.</p>
Promoting health and wellbeing and combating social isolation in older and vulnerable people	RWB&C Community Care Group	<p>Deliver information event aimed at older people and carers</p> <p>Publish and print updated version of Community Directory</p> <p>Host "Techie Tea Party" to offer IT skills (smartphone, tablet, etc.) to older people to get them online and better able to engage in digital world.</p>	<p>EPL / CCG / SEPM</p> <p>EPL / ABSO / CCG</p> <p>Cllr Bowler & Champion / EPL / SEPM / CCG / Get Connected group</p>	<p>Older and vulnerable people and carers will know about the services that are available to them and the help that is out there, especially when in need or crisis.</p> <p>To make updated community support information available both online and in a printed format to be available to all, especially those not digitally literate.</p> <p>More and more of life is dealt with online, which can exclude many (older) people who are not digitally literate. We will host (at least) one "Techie Tea Party" where older people will be trained in basic IT to access e.g. health advice / records, information & support.</p>	<p>Identify local and county-wide support groups that will attend to offer advice. Identify a venue (in Cricklade, then rolled out to other locations) to host the roadshow. Promote events to attract attendees.</p> <p>Consult on contents of original directory for updates / changes. Contact local organisations, parish councils, etc. for new / updated content.</p> <p>Work with training groups, such as AbilityNet, to deliver at least one event in the area</p>
Addressing climate change and supporting the environment		<p>Re-establish Environment Forum</p> <p>Work more closely with RWB Environment Trust, especially on the design / delivery of new cycle routes within the town.</p> <p>To host an Environment Fair (similar to that run previously) that brings together local environment groups</p>	<p>Cllr Jacqui Lay / SEPM</p> <p>SEPM</p> <p>Cllr Jacqui Lay / SEPM</p>	<p>To have an effective network of environmental groups and others with an interest in the environment / climate change / supporting biodiversity</p> <p>Support Environment Trust to achieve aims, in particular development of cycle network across RWB.</p>	<p>Work with Environment Trust, Town Council, Wiltshire Council Sustainable Transport, Sustrans, Crappers to develop designs, bid for funding and deliver ground works.</p>
Supporting the economy		<p>Improve the provision of careers advice within the area, especially for those who have left school.</p> <p>Improve the provision of business advice within the area.</p> <p>Continue to work with community food settings (foodbank, fridge, etc.) and other organisations (RISE Trust, etc.) to support vulnerable / low-income residents.</p>	<p>Cllr Allison Bucknell / SEPM</p> <p>Cllr Nick Dye / SEPM</p> <p>Cllr Mary Champion / SEPM</p>	<p>Young people, including those who have already left school, have access to careers advice and knowledge of local employers and education pathways</p> <p>Local businesses to be aware of and use the support and advice available from Wiltshire Council, such as Wiltshire Towns Project, Futuresmiths, etc.</p> <p>To have a network of robust local organisations that have the resources they need to support the most vulnerable residents in our area.</p>	<p>Work with RWBA and Bradon Forest to expand provision of careers advice / fairs for students and other young people no longer in education</p> <p>Maintain contact with food settings and other support groups. Disseminate info about new grant schemes or other sources of help.</p>

Royal Wootton Bassett & Cricklade Community Care Group
Thursday 5th September 2024, Cotswold Rise, Ridgeway Farm, Purton
Notes

Item	Notes	Action
Present	Rachel Close (Forward Carers); Diana Kirby, (Tockenham PC); Mel Allsop, (Lydiard Millicent PC); Emma Wheeler (Cricklade TC); Tim Gold (Hartford Care); Cllr David Bowler, Louise Nankivell, (Prevention & Wellbeing team), Alexa Davies (Engagement & Partnerships Lead), Andrew Jack (Strategic Engagement & Partnerships Manager) (Wiltshire Council).	
Apologies	Cllr Mary Champion, (Wiltshire Council); Stevie Palmer; Cat Attewell, (Home Instead); Abi Mitchell (Rethink Mental Health); Sally Price (Care Coordinator, North Wilts PCN); Kate Brooks (Age UK Wiltshire); Rebecca Seymour, (Celebrating Age Wiltshire); Alison Gardner (Reengage).	
Notes from last meeting	AJ ran through the points from the notes of June’s meeting, and all agreed this as a record of the meeting. DB mentioned the point that had been raised earlier about the issue of delayed diagnoses and how that can impact on the start of treatment, e.g. for dementia. There will be a question asked of the ICB at Health Select Committee on 10 th September. DB said that information is there, but people don’t realise that. DB and MC will raise this during the meeting. DB recognised the importance of early diagnosis, but it is up to the GP to take forward. Meeting agenda: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1123&MId=15540&Ver=4	
Guest Speaker – Rachel Close, from Forward Carers	RC explained how Forward Carers had been commissioned by Wiltshire Council to develop and promote new digital platforms for carers and to be the provider of the new online Carers’ Card. The old cards will end in the autumn, then the new digital card will take over, which will include a 24hr service. Forward Carers is a national organisation. It works with carer-friendly communities around the country. It is in Dorset and now in Wiltshire. It is a not-for-profit organisation. Carers are put at the heart of what they do. The new online service is not a replacement for the on the ground service. That is now provided by Carers Together Wiltshire as the main service. They have taken over the contract from Carers’ Support Wiltshire. Carers Together are now doing the assessments, etc. Forward Carers are targeting the demographic who don’t always present – e.g. carers with someone in a home don’t always recognise themselves as carers. This group need to be aware services are still available to them. These are moving online, and the site has a range of resources e.g. a benefits calculator, what’s online, events, resources, etc. There is a template for a “what if” plan available. There is a closed Facebook group covering the whole country. There are “Carer’s Journey” emails covering common themes, such as “new to caring” and being clear on definitions for availability of resources. The new digital Carers’ Card: they are individual and contain unique information. Each local authority commissions slight differences, but the card has three purposes: to verify and identify the carrier as a registered carer – it is photo id, so different organisations will accept it; it contains In Case of Emergency details, including contacts at Wiltshire Council both daytime and out of office hours; the card can be used for discounts and benefits or for carer-friendly services and	

	<p>Carers Forward are building a wellbeing directory. Carers Forward uses this to raise awareness of carers' issues amongst businesses. The card has a QR code which is an opportunity for the carer to invite a business to be part of the discount scheme.</p> <p>LN asked about carers who do not have access to the internet and / or not have an email address? RC said that some organisations will use their own email address on behalf of the carer, but it is important to think about who the ICE contact is. Libraries are up to speed and will support carers to apply for the new card. Local authorities can be the ICE contact. Any professional could fill out the form on behalf of the carer. Smartphones can be used to take and upload the photo for use on the card. That photo does not have to be stored on the device, so there is no record. Some people might resist having their photo on the new card, so the Carers Forward logo can be used there as a last resort, but this might limit the uses of the card. Carers Forward does have guidance for professionals who are supporting people to request a card but can also offer more help.</p> <p>RC also described how Carers Forward is pushing the right for essential carers entry to venues, which will go into the directory. Also for carers to have entry to locations on their own as a form of respite.</p> <p>Carers Forward also supports carers in the workplace and have an accreditation scheme for employers who are supportive of carers and are carer-friendly.</p>	
<p>Update on Cricklade Carers' Community Event – 26th October 2024</p>	<p>AD described the progress so far in planning the event. It will be on Saturday 26th October, from 10.00 – 2.00 at Cricklade Town Hall. Already, over 15 organisations and support groups have signed up to be part. Hartford Care is sponsoring the event and helping with posters and promotion.</p> <p>It was suggested the Area Board has a stall there as a way to hear back from residents and it be a 2-way process.</p> <p>The planning group is happy to look at replicating the event throughout the area if this format proves to be successful.</p> <p>AJ asked if Cricklade Leisure Centre is on board? AD will follow up. The group discussed access to the leisure centre for carers as a way to support their own health & wellbeing. This led to accessing Wiltshire Council's leisure centres too.</p>	
<p>Future Projects – for discussion:</p>	<p>'Techie Tea Parties' – AD described these as being for older people to include skills for digital access and delivered by a volunteer group called Abilitynet. They can be tailored to include info about e.g. the new carers' card, online shopping, etc. The pilot of these sessions in our area can be at the Toucan Café in Bradenstoke and one of their future meetings. They involve bookable slots of 45mins for up to 2 people.</p> <p>Community Directory Update – AD and LN have both picked this up. AD is researching formats used elsewhere in Wiltshire, including use of Canva software. AD will reach out to parishes to check in with their details for the update. Data will also be more consistent. Aiming to release this by winter.</p> <p>Cost of Living Flyer – AD described the content of this leaflet, to include information about foodbanks and community fridges, financial support and contacts for local support organisations. This will be made available in both hard copy and online. It will be ready for distribution at the next area board meeting on 9th October.</p>	

	<p>Any suggestions/ideas from group members – there was discussion about the area or its towns becoming carer-friendly, with accreditation from Carers Forward and the Discovering Carers awareness sessions they run.</p> <p>Wiltshire Council will be promoting the role of Carers' Champion again and recruiting new champions to each community area. The Engagement team is working with Georgia Tanner on shaping role descriptions for this volunteer post.</p>	
New area board grant applications	<p>AJ introduced the latest application for Older and Vulnerable Adult funding from the area board. This is from Celebrating Age Wiltshire and year 5 of their Phase Two. They are requesting £1,500 towards 11 events / performances across the whole community area.</p> <p>The group discussed the work of Celebrating Age and praised it for reaching a very wide and large audience. They made the recommendation to the area board to award the funding.</p>	
A.O.B.	<p>Community food settings (foodbanks, fridges, etc.) were discussed by the group. The possibility of opening a new fridge in Royal Wootton Bassett is an option and DB offered to raise this with the Town Clerk at one of their regular meetings.</p>	
Dates and venues for next meetings:	<p>20th November, The Manor House, Royal Wootton Bassett, tbc.</p> <p>+ date to coincide with area board in March 2025. All starting at 10.30</p> <p>Further offers of a venue will be most helpful.</p>	

Agenda Item 7e

July 2024 Business Support Programmes

Name of Programme	Website	Description
Business Fit for Future Net Zero	www.severnwyte.org.uk/wilts	Through Wiltshire Council's Fit for Net Zero programme we are currently offering SMEs in Wiltshire free energy efficiency surveys to help you decarbonise your business and save money on your energy bills.
Business Fit for Future Start Up	www.thefuturesmiths.co.uk/startup	Whether you're just starting out or looking to take your startup to the next level, we're here to support you with expert guidance, practical resources, and a community of likeminded individuals.
Business Fit for Future Rural Hubs	Rural Hubs - Business Fit For Future (thefuturesmiths.co.uk)	Are you running a local shop, community pub, farm shop, or childminding service? Or perhaps you have a charity or social enterprise? We are committed to helping you succeed and grow. Our programme offers the resources, guidance, and support you need to enhance your services and make a positive difference in your community.
Business Fit for Future Growth	www.fit-for-growth.co.uk	Are you ready to take the next steps in growing your business? Our Fit for Growth Programme empowers businesses in Wiltshire to grow and achieve your ambitious goals, transforming your journey towards scalable success.
Multiply Rebel School Virtual Course Online 2nd - 13th September 10:00-15:00 18th - 29th November 10:00-15:00	https://therebelschool.com/wiltshire/ To book for September: visit Rebel Wiltshire How to Start a Business For Free start a business for free - September 2024 - (therebelschool.com) For courses starting in November, please register your interest by emailing multiply@wiltshire.gov.uk	This two-week, online (via Zoom) course is for anyone and everyone who wants to start or grow their small business.
Multiply/Inspire Introduction to managing your Company's finances	Old Fire Station, Salisbury – subject to interest. https://www.eventbrite.co.uk/e/expression-	The workshop will cover: <ul style="list-style-type: none"> Understanding how to construct and read a balance sheet

July 2024 Business Support Programmes

	<p>of-interest-multiply-for-business-tickets-976077472997?aff=oddtcreator</p> <p>Also Heywood House, Westbury. Introduction to Managing your Company's Finances - 6 November 2024</p> <p>Introduction to Managing your Company's Finances - 4 December 2024</p>	<ul style="list-style-type: none"> • Budgeting, planning and cashflow management • Mathematical reasoning – understanding numbers • The weighted decision Matrix – how good use of financial information can support decision making – producing good information for senior management • Understand margins and marginal costs • Understanding pricing models and price elasticity • Profit maximisation techniques – managing costs and revenue • Use of Excel
<p>Other business support through the Wiltshire Towns Programme</p> <p>Food and Drink producers please look at the Expression of Interest call for the Wiltshire Marque https://www.wiltshiremarque.co.uk/</p> <p>Retail, hospitality and leisure businesses look out for further support through Energy Efficiency Grants to be delivered by Severn Wye from September.</p> <p>Details of the above and other business support opportunities for Wiltshire businesses will be announced in the Business Newsletter which you can sign up to via this link https://www.wiltshire.gov.uk/newsletter - select the 'business and economy' box on the newsletter sign up page - plus any others as you wish.</p>		



Royal Wootton Bassett & Cricklade Area Board Community Safety Forum – Report to Area Board OCTOBER 2024

Overview

The Community Safety Forum was set up during the height of the Covid-19 Lockdown to bring together appointed representatives of the Towns and Parishes and the Area Board Members with the local Wiltshire Police Inspector and the Dorset and Wiltshire Fire and Rescue Station Manager (Swindon West & North East Wiltshire – Westlea, RWB & Cricklade).

The group continues to meet virtually on the second Friday of the month.

Police and Fire priorities and issues are discussed, along with any general concerns arising from the parishes.

There will generally also be a main topic of interest with a presentation and speaker.

Notes of the meetings are sent to those present to be shared as they wish within their own parishes/organisations.

If anybody would like a copy of the notes or presentations, or to join the Forum, please contact allison.bucknell@wiltshire.gov.uk

Recent Meetings

JULY 2024

Speaker –SARAH HOLDEN, Supervisor | Road Safety, Wiltshire Police

Sarah took us through the work of the Road Safety unit at Wiltshire Police, focussing on Community Speedwatch, SIDs, and the Police Road Safety Unit.

AUGUST 2024

Speaker - JUDE DEAMAN - . Connect Young People

Jude gave us a fascinating insight into the work that is being done with young people who are involved in substance misuse, particularly drugs.

SEPTEMBER 2024

Speaker - GRAHAM MEARNS, IAM Roadsmart

Graham explained the excellent work carried out by IAM Roadsmart (Institute of Advanced Motorists) to improve the standard of driving on the roads of Wiltshire.

Report by

Cllr Allison Bucknell, 15th September 2024

MEETING NOTES FOR 11th SEPTEMBER 2024 MEETING

Royal Wootton Bassett and Cricklade - Local Highway and Footway Improvement Group (LHFIG)

Date of meeting: Wednesday 11th September 2024.
6pm Via MS Teams

Chair – Councillor Allison Bucknell, Highways Officer – Martin Rose

Notes taken by - Martin Rose

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	Item	Update	Actions and recommendations	Who
1.	Attendees and Apologies			
	<p>Attendees:</p> <p>Apologies</p>	<p>Cllr Allison Bucknell, Cllr Jacqui Lay, Cllr Nick Dye, John Coole (Cricklade TC) Jim Gunter (Broad Hinton & Winterbourne Bassett), Nic Hughes (RWB TC), Steve Walls (RWB TC), David Bowler (RWB TC Mo Suleman (Lydiard Millicent PC), Shendie Green (Lyneham and Bradenstoke PC) Martin Cook (WC) Chris Moncrieffe (Purton PC)</p> <p>Cllr Mary Champion, Geoff Greenaway (Purton PC), Kevin Woolnough (Tockenham PC) , Cllr Steve Bucknell,</p>		<p>To note</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Agenda Item 9</p>

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2.	Notes of Previous Meeting																																		
		<p>The notes and recommendations of the previous LHFIFG meeting held on 22nd May 2024 were presented to the Area Board at its 26th June 2024 meeting and agreed.</p> <p>The meeting minutes can be found here: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=174&MIId=15314&Ver=4</p>																																	
3.	Financial Position																																		
		<p>The current LHFIFG balance for 2024/25 as of 11th September 2024 is £21,674.55 (see below)</p> <table border="1" data-bbox="528 836 1373 1134"> <thead> <tr> <th colspan="4">FINANCIAL SUMMARY (as of 11/09/24)</th> </tr> </thead> <tbody> <tr> <td>LHFIFG Budget 24/25</td> <td>A</td> <td>£30,186.00</td> <td></td> </tr> <tr> <td>Carryover from 23/24</td> <td>B</td> <td>£65,541.95</td> <td>(Underspend)</td> </tr> <tr> <td>Total Budget for 24/25</td> <td>C</td> <td>£95,727.95</td> <td>(A+B)</td> </tr> <tr> <td>Committed Spend 24/25</td> <td>D</td> <td>£98,737.86</td> <td></td> </tr> <tr> <td>less 3rd Party Contributions (Estimate)</td> <td>E</td> <td>£24,684.47</td> <td></td> </tr> <tr> <td></td> <td>F</td> <td>£74,053.39</td> <td>(D-E)</td> </tr> <tr> <td>Balance</td> <td></td> <td>£21,674.55</td> <td>(C-F)</td> </tr> </tbody> </table> <p>Refer to APPENDIX 1 (UPDATE) for the latest finance sheet.</p>	FINANCIAL SUMMARY (as of 11/09/24)				LHFIFG Budget 24/25	A	£30,186.00		Carryover from 23/24	B	£65,541.95	(Underspend)	Total Budget for 24/25	C	£95,727.95	(A+B)	Committed Spend 24/25	D	£98,737.86		less 3rd Party Contributions (Estimate)	E	£24,684.47			F	£74,053.39	(D-E)	Balance		£21,674.55	(C-F)	To Note
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	Item	Latest Update	Actions and recommendations	Who
4.	Priority Schemes for 24/25 (funding committed)			
a)	<p>11-21-8 C34 Purton, Manor Hill Submitted 23/06/21</p>	<p>10/01/24 MR discussed issue with David Thomas who indicated he would not wish to change the recommendations in the Atkins report (40mph limit) Email sent to Cllr Greenaway 24/10 to confirm. Email (22/11/23) sent by Cllr Jacqui Lay to Cllr Caroline Thomas (Cabinet member for highways & Transport) requesting site meeting to discuss Manor Hill speed limit and agree a way forward. Meeting date not yet agreed. Cllr Jacqui Lay and Cllr Greenway (Purton PC) reiterated wish for on-site meeting with Cabinet Member and David Thomas. Cllr Bucknell suggested a cutoff date and 40mph limit implemented if matter isn't resolved by next meeting in May. MJR to speak to David Thomas again to try and move issue forward.</p> <p>22/05/24 – Purton Parish Council and Cllr Lay requested a meeting with new Cabinet member for Highways and Transport Cllr Holder, however meeting was not agreed. MJR met with Geoff Greenaway and Cllr Lay on 02/05/24 to discuss and look at issues of concern.</p> <p>To move issue forward it is suggested the speed limit proposal is formally advertised as per the recommendation (40mph) and objections reported via Cabinet member who will make a final decision.</p> <p>Purton PC have agreed to proceed with advertisement of the 40mph limit. MJR to inform Purton PC of date for formal advertisement.</p>	<p>11/09/24: The proposal for Church St / Manor Hill Purton was advertised on 1st August, with the end of objection period the 26th of August. A large number of representations has been received and will be considered by the Cabinet Member for Highways, Street Scene and Flooding, Cllr Nick holder.</p> <p>MJR to prepare report and keep local member and PC updated.</p>	MJR

<p>b)</p>	<p>11-23-08 Lydiard Millicent Common Platt safety Submitted 14/02/23</p>	<p>10/01/24 - MJR presented draft proposal to improve crossing by means of nearside buildout and priority scheme. Initial support to proposal indicated by LMPC and PPC. MJR to send copy of outline proposal to PCC. Topo survey required. Estimate £1800. MJR to arrange for topo and prepare formal design and costing at next meeting. Topo to be funded from £10,000 already allocated to project.</p> <p>22/05/24 – Topo survey completed. Outline design completed and civils element costed at £14,000 (less street lighting) Issue with availability of electrical supply as street light in The Willows is not maintained by Wiltshire Council highways but maintained by Swindon under a local agreement. (Common Platt was the same until recently) Supply has to come from further afield increasing overall cost of Street lighting which is now estimated to be in the region of £20,000. Total scheme cost likely to be £34,000 Group has agreed to consider submitting project for funding as a 'substantive scheme' in 24/25 and maintain current allocation of £8,550. (£10,000 - £1,450)</p>	<p>11/09/24 Issue to be submitted under the substantive Highways Scheme Fund Bid Application Process 2024/25. This will take place in Autumn 24</p>	<p>MJR</p>
<p>c)</p>	<p>11-23-12 B4533 Purton Stoke, speed reduction Submitted 02/09/22</p>	<p>Signing and road marking scheme being developed and to be shared when complete. https://www.google.com/maps/</p> <p>10/01/24 - PCC have agreed to amended proposal via email dated 8th Jan. Scheme will now move to implementation and be monitored for residual issues upon completion</p> <p>22/05/24. Sign and road marking work complete. Awaiting billing from contractor. Geoff Greenaway (PPC) has asked if there is potential to move give way line on Stoke Common Way further out into main carriageway with single white line either</p>	<p>11/09/24 A site visit has taken place to look at the possibility of moving the existing give way line forward on the Stoke Common Lane junction. Markings could be re-aligned forward by approx. 300mm which may help with visibility issues at junction. The best method of removing the old markings is the use of a Hydoblaster rather than blacking out, but this is high cost. Members</p>	<p>MJR</p>

		<p>side of give way line/junction to try and improve visibility. MJR to look and report back. Extra road markings would need to be funded separately.</p> <p>A single new sign is partially obscured by hedge leading to reduced forward visibility to sign on approach to junction from the north. MJR to speak to Martin Cook to see if Parish Steward can undertake work. MJR to take a further look as moving the existing give way line forward and if possible, combine with other road marking work to reduce overall cost</p>	<p>agreed it was better to combine with other lining works in the area requiring removal to reduce overall cost to LHFIG. Retain on tracker.</p>	
e)	<p>11-22-14 Broad Hinton Junction signing Submitted 22/08/22</p>	<p>https://www.google.com/maps/</p> <p>11/10/23 Members agreed to consider Advance Give Way sign (possibly on offside) and SLOW marking to provide additional warning of junction to drivers.</p> <p>MR to prepare plan / cost and report back to group. Option to install advanced give way sign and accompanying SLOW marking. Refer to plan.</p> <p>Estimated cost £750.00 ('SLOW' marking to be combined with other lining works to avoid establishment fee). To be discussed</p> <p>10/01/24 – Proposal presented to group and support received from PC. Recommendation – Agree funding of £750 (25% from PC) to implement.</p> <p>22/05/24- Order issued M2/000185. Awaiting implementation.</p>	<p>11/09/24</p> <p>Works complete. Final Cost £734.27. Invoice for contribution issued to Broad Hinton & Winterbourne Bassett Parish Council 10/07/24</p> <p>Remove from next Tracker</p>	To note
f)	<p>11-23-19 Tockenham Passing Bay Submitted 17/09/23</p>	<p>Request for formal passing bay. approx. 150m south of Shaw Farm (just after a field entrance)</p> <p>https://what3words.com/perfected.plant.coaching</p> <p>22/05/24 Update - Topo received, and outline design prepared.</p>	<p>11/09/24:</p> <p>Works programmed for May 25. 1 week. Temp road closure.</p>	To note

		<p>Option 1 - Replicates the current visible vehicle over run area and is approx. 5.5m at its widest point. Estimated Cost = £14,500.00</p> <p>Option 2 - is a more formal passing bay with a width of approx. 6.0m. Estimated Cost = £12,000</p> <p>Both options will take 5-8 days under temporary road closure. Plans issued to TPC who have expressed their preference for Option 2</p> <p>22/05/24 - Proceed with implementation of Option 2 at a cost of £12,000. Tockenham PC contribution 25% - £3,000</p>		
g)	<p>11-23-17 Greatfield near Lydiard Millicent Topo Survey</p>	<p>Request for reduction in speed limit on Greatfield to improve pedestrian safety. 10/01/24 - Group discussed submission and agreed that consideration is to be given to improved pedestrian provision along the section between Greatfield Garden Centre and #20 Greatfield . Recommendation – Allocate £1900 for topo survey to enable design to be prepared.</p> <p>22/05/24 - Topo received. Outline design for coloured virtual footway issued to LMPC. Restricted carriageway will only permit sub-standard width. Estimated cost £25-£30k Reduced cost option – Clear weeds, sweep footway, refresh road markings and install pedestrian symbols, '30' carriageway roundels 'no footway' signs to Diagram 544.1. Estimate - £4,500. No further action at this stage</p>	<p>11/09/24</p> <p>Mo Suleman expressed his ongoing concerns about this location and the desire to undertake improvement work. Martin Cook has instructed Milestone to refresh the road markings in this area.(D24144304).</p> <p>Members agreed to wait until the road markings were complete and assessed before considering further action. Retain issue on tracker</p>	To note
h)	<p>11-23-10 A3102 Wootton Bassett Infants School</p>	<p>Vehicles parked on High St close to school entrance restricting access (especially for emergency services) and visibility. 22/05/24</p>	<p>11/09/24</p> <p>Meeting has taken place with school and proposal agreed. RWB TC have indicated approval. Order</p>	To note

	Submitted 31/03/24	Agreed to fund School Keep markings at a cost of £1500. (25% RWB TC)	issued to contractor and implementation likely Sept 24	
j)	11-24-22 Cricklade Town centre Sign review Submitted 08/05/2024	Issue previously included under 'Minor Signing schemes to be paid for by Town/ Parish Councils. CTC now seeking LHFIG funding. Design work for sites requested by late Cllr Jones covering '28' sites submitted to CTC. CTC have asked to reduce overall number of sites to 22. 22/05/24 Agreed to fund sign improvements at a cost of £3855.59. (25% CTC)	11/09/24 Work order issued and programmed for Sept 24. Note: increase in cost to £4,604.54. Chair proposed, and Area Board members agreed, that LHFIG will cover the additional expenditure with no further requirement from Cricklade Town Council to increase their previously agreed contribution of £963.90	MJR
k)	11-23-4 11-24-11 C415 Broad Town Road (towards Wootton Bassett) Submitted 07/02/2023	Request for 40mph speed limit to replace NSL) due to increased ped activity along length. 22/05/24 Agreed to fund speed limit assessment by Atkins. Cost £3,100 (Broad Town PC -25%)	11/09/24: Instruction issued to Atkins. Report expected Nov /Dec 24. Speak to PC re. contribution. Members agreed that depending on outcome of assessment implementation of any speed limit change can be coordinated with issue 11-24-08 in order to reduce legal costs.	MJR
l)	11-24-04 High Street, Purton (East of Willis Way) Submitted 08/01/24	Request for Bus stop Clearway as buses are being forced to stop in road for passengers 22/05/24 - Agreed to fund Bus stop clearways x 2 at a cost of £1500 (Purton PC 25%)	11/09/24 HIAMS order issued with implementation programmed Sept 24. Maintenance issue to resolved before road markings can be installed. Members agreed to delay road markings until surface issues are resolved to avoid duplication of work.	MJR MC

5.	Dropped Kerb Requests			
	<p>Community Dropped Kerb requests 2023/24</p>	<p>RWB (12 sites)</p> <ol style="list-style-type: none"> 1. <u>Betjemen Avenue / Coleridge Close</u> = £1,114.47 2. <u>Stoneover Ln / Shakespeare Rd</u> = £3,442.83 3. <u>Longleaze / Queens Road</u> = £3,868.50 4. <u>Queens Road / Eveleigh Road</u> (North) £3,426.35 5. <u>Queens Road / Eveleigh Road</u> (South) £3,426.35 6. <u>Queens Road / Rylands Way</u> £3,426.35 <p>Total £18,704.85 (25% = £4,676.21)</p> <p>RWB - Fairfield / Showfield</p> <ol style="list-style-type: none"> 7. <u>Lime Kiln / Fairfield</u> = £2,567.84 8. <u>Fairfield (link to footpath by #29)</u> = £2,964.41 9. <u>Fairfield (by #37)</u> = £5,090.76 10. <u>Fairfield (by #84)</u> = £3,987.95 11. <u>Laburnum Drive / Briars Close</u> £2,470.32 12. <u>Laburnum Drive / Maple Dr</u> = £4,403.51 <p>Total = £21,484.79 (25% = £5,371.20)</p> <p>PURTON (5 sites)</p> <ol style="list-style-type: none"> 13. <u>Restrop Rd / Highridge Close</u> = £5,772.10 14. <u>Restrop Road</u> (1) = £1,297.52 15. <u>Reid's Piece</u> (2) = £2,293.04 16. <u>Reids Piece/ Access Rd</u> (2) £1,733.31 17. <u>Church St</u> (1) = £1,997.16 <p>Total = £13,093.13 (25% = £3,273.28)</p> <p>CRICKLADE (1 site)</p> <ol style="list-style-type: none"> 18. <u>B4553 (opposite Dance Court)</u> = £1,230.86 <p>Total £1,230.86 (25% = £307.15)</p> <p>LYDIARD TREGOZE (1 site)</p> <ol style="list-style-type: none"> 19. <u>Bolingbroke Close</u> = £4,838.00 	<p>MJR comments:</p> <p>All dropped kerb sites now complete, with the exception of Bollingbrook Close, Hook. Work programmed 16/9.</p> <p>Kerb repair work at Site 15 Reids Piece but issues with alteration to SV.</p> <p>https://www.google.co.uk/maps/</p> <p>Estimated approx. £10,000 Saving on original budget of £59,351 likely. To be confirmed upon completion of Bolingbroke Close .</p> <p><u>To date:</u></p> <p>RWB (Sites 1-12) = £32,840.36 (25% -£8,210.09)</p> <p>Purton (Sites 13 –17)= £9,929.88 (25%-£2482.47)</p> <p>Cricklade (Site 18) = £2,212.44 (£307.16 Original contribution agreed)</p> <p>Bolingbroke Close (site 18) = £4,838.00 (Estimate) (25% - £1,209.50)</p> <p>Total = £49,820.68 (Estimate TBC)</p> <p>Note – Increase in cost (£982.58) for Cricklade DK due to change of TM and missing items from original estimate. Chair proposed and AB</p>	<p>MJR</p>

		<p>Total = £4838.00 (25% = £1209.50)</p> <p>10/01/24 – Discussion took place between members on sites indicated and costing. Agreement to remove site at War Memorial Lydiard Tregoze . LTPC to look at funding with CIL monies.</p> <p>Recommendation – To increase budget allocation to cover the sites indicated, remove site 19. and move towards implementation. Total cost £59,351.63, less 3rd party contributions totalling £14,837.91. Net cost to LHFIG = £44,513.72</p> <p>22/05/24 - Work commenced in Mid-April on dropped kerb sites. At the time of preparation of this report 4 of the 19 sites are uncompleted They are as follows:</p> <p>RWB – 1 site (Stoneover Ln / Shakespeare Rd) Purton - 2 sites (Church Street , Restrop) Hook – 1 site (Bollingbrook Close) Cricklade – 1 site (Purton Road by Dance Court).</p> <p>Awaiting billing from contractor. Some remedial work required at Reids Piece, Purton.</p>	<p>members agreed that LHFIG will cover the additional cost with no change in contribution from CTC. Invoices issued to RWB TC, Purton PC and Cricklade PC for contributions.</p>	
6.	Update on Priority issues requiring further feasibility work (Agreed at 22/05/24 meeting)			
	<p>11-22-01 Greenhill Crossroads, Lydiard Millicent Submitted 04/02/22</p> <p>Resubmitted as 11-24-16 on 12/04/23</p>	<p>Greenhill Crossroads speed reduction https://www.google.com/maps/ Site visit taken place 04/01/24. Options for improvement to be discussed at Jan 24 meeting.</p> <p>10/01/24 – issue around junction safety discussed by group. MJR to prepare options for improvement and present to next meeting. MJR to arrange for site meeting with rep from LMPC.</p>	<p>12/09/24</p> <p>A further visit to site has been made. C/way area on Greenhill side still requires a repair before any changes to the give way can take place. Road width 6.7m. Signs at junction in poor condition which may be addressed under routine</p>	MJR

		<p>Issue with damaged sign raised by Cllr Lay. MJR to resolve as part of routine sign works.</p> <p>22/05/24 - further site meeting has taken place with Mo Suleman to discuss options for improvement including:</p> <ol style="list-style-type: none"> 1. Additional Warning signs (cross road – reduce speed now) on both approaches. (Est £1,000) 2. Re-introducing rumble strips (Purton direction only) (Est £500) 3. Moving give way lines forward on Greenhill side. Note - Area approx. 20m x 1.0m will require surface repairs first. Refresh road markings (Est £3,500). 4. Relocating 30mph terminal point and village gates further north on Restrop Road (approx. 30m). Note this requires amendment to TRO (Est. £5,000) 5. Coloured gateway treatment with 30mph roundel. (Est. £4,000) 6. Reinstating coloured surface across junction (£6,000) <p>Group agreed for MJR to undertake further design work with firm costing information to report back to Sept 25 meeting. Martin Cook to give consideration to surface maintenance issues at junction.</p>	<p>maintenance. TRO would be required for speed limit extension.</p> <ol style="list-style-type: none"> 1. Move give way lines forward (250mm -300mm) 2. Relocate 30mph speed limit approx. 36m north with new gateway / village gates. 3. Cross roads warning signs (reduce speed now) on both approaches to junction 4. Miscellaneous road markings 5. Purton Village nameplate. <p>Martin Cook has issued instruction for Bobcat (Carriageway repairs) at Greenhill junction.</p> <p>Lydiard Millicent PC have indicated support for the proposal.</p> <p>Agreed – Allocate £8,000 with a 25% contribution (£2,000) from Lydiard Millicent PC</p>	
<p>m)</p>	<p>11-23-01 B3553 Purton Road Cricklade</p> <p>Submitted 10/01/23</p>	<p>Traffic travelling faster than 30mph limit. Request to extend existing 20mph limit on High Street to include Purton Road (as far as Hitchings Rdbt)</p> <p>22/05/24 - Agreed to investigate speed mitigation measures on Purton road up to Hitchings Rdbt with a view to extending 20mph limit on High St google.co.uk/map</p>	<p>11/09/24: Order for Speed / Volume counts (x 2) placed. Locations agreed with Town Council. Likely Nov / Dec. Report back to next meeting.</p>	

<p>n)</p>	<p>11-24-01 Noremarsh Primary School & St Bartholomew's Primary School (The Rosary) Submitted 03/01/24</p>	<p>Ongoing issues relating to Dangerous and inconsiderate parking on the junction, parking across driveways/dropped kerbs. Request for parking controls.</p> <p>22/05/24 - Agreed to undertake WR review as part of 24/25 commitments and report back to RWB TC and group.</p>	<p>11/09/24 Initial site visits undertaken for both sites. Further visits required following commencement of new school term in Sept 24. Report back to next meeting.</p>	<p>MJR</p>
<p>o)</p>	<p>11-24-08 A4361 Broad Hinton (towards Swindon) Submitted 15/02/24</p>	<p>Request for speed limit reduction on A4361 between Swindon border and Broad Hinton (currently part 50mph / NSL) Request relates to NSL section. PC feel they have not received an explanation for why Section A3461-08 was assessed as 60mph and not 50mph</p> <p>22/05/24 - MJR to investigate previous review A4361 in 2019 and report back to the group to agree a way forward.</p> <p>google.co.uk/maps</p>	<p>MJR Comments – When questioned on the 2019 assessment, Atkins commented as follows: <i>“The assessed speed shows 60mph so there was no reason to justify lowering the speed limit. There are few collisions hence a high assessed speed. In the initial work we did we recommend lowering the speed limit to 50mph purely for consistency with adjoining sections. However, Client officer wanted us to base the recommendations on the assessed speed”</i></p> <p>There does appear to be issues relating to consistency of speed limits along the A4361 to both the south of Broad Hinton and to the north, especially with road characteristics of NSL lengths in comparison to 50mph speed limit commencing at Swindon boundary.</p> <p>Agreed – Proceed with implementation of 50mph limit on A4361 between Broad Hinton and Swindon Boundary. NOTE:- No financial allocation made at this stage. Awaiting outcome</p>	<p>MJR</p>

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			of issue 11-24-11 for possible combination of projects.	
p)	<p>Issue 11-24-25 A3102 Calne Road / Preston Lane Mini RDBT</p> <p>Submitted 14/04/24</p>	<p>Near misses and high speeds approaching and crossing the mini roundabout on the A3102 at Preston Lane in Lyneham.</p> <p>22/05/24 - MJR to undertake review at mini Rdbt and report back to group. google.co.uk/maps</p>	<p>11/09/24 Proposal, Options 1 and 2 prepared, included High Friction surfacing, changes to road markings and sign improvements. Approx Cost £8,000. PC have expressed preference for Option A.</p> <p>Agreed – Allocate £8,000 with a 25% contribution (£2,000) from Lyneham PC</p>	MJR
q)	<p>11-24-12 C414 Hook Street / Village Hall Lydiard Tregoze</p> <p>Submitted 13/03/24</p>	<p>1. Concerns about speeding and lack of pedestrian provision at Hook St / Hook village hall) No footway on west side) -1. Request for rumble strips (north approach, - 2. Road sign improvements at bend 3. Raised junction at C414 / Hook Street. 4. Footway link on west side</p> <p>google.com/maps</p>	<p>11/09/24 Footway link on west side difficult due to visibility issues. Option prepared for sign / road marking improvements and issued to PC for comments. PC are unhappy with elements of the design and are seeking reinstatement of the coloured patches on the northbound approach to Hook St junction, ‘peds in road’ signs and a footway on the west side of the C414. Members resolved to keep issue on hold pending further discussion with PC.</p>	MJR LTPC
r)	<p>11-24-13 C414 Hook Street to Coped Hall</p> <p>Submitted 10/01/24</p>	<p>Request for footway upgrade due to overgrown, narrow and uneven surface.</p> <p>22/05/24 - MJR to establish cost of topo survey and liaise with Lydiard Tregoze PC google.co.uk/maps</p>	<p>11/09/24: Topo cost is £5,800 + VAT. LTPC have agreed to fund in full. Longer term project and possible substantive bid for 25/26.</p> <p>Agreed – Allocate £0 with 100% contribution (£6,960.00) from Lydiard Tregoze PC</p>	MJR

<p>s)</p>	<p>11-23-15 Manor Hill (North of Manor Hill Farm) Purton</p> <p>Submitted 28/03/24</p>	<p>A Dew Pond was filled in at Manor Hill Farm when planning permission was granted for new entrance and driveway to field, the water from the fields now run out on to Manor Hill causing flooding. The flooding is creating c/way large overruns.</p> <p>22/05/24 - Agreed to investigate kerbing, surface reinstatement and warning signs either side of access and report back to group. https://www.google.co.uk/maps/</p>	<p>11/09/24. Approx 40-45m of new kerbing (total) either side of access, backfill behind kerb with topsoil, reinstate carriageway in front of kerbs. Road narrows warning signs x 2. Temp road closure required for approx. 1 week. Estimated cost £6,000. (TBC)</p> <p>Agreed – Allocate £6,000 with a 25% contribution (£1,500) from Purton PC</p>	
<p>t)</p>	<p>11-24-07 Cricklade Road / Widham bridge, Purton</p> <p>Submitted 18/01/24</p>	<p>Request for traffic calming measures to reduce the speed and allow safer access out of New Road. google.co.uk/maps</p> <p>22/05/24 - Agreed to investigate signs / road markings to mitigate speeding and report back to group</p>	<p>1/09/24 Site visit undertaken. Warning lines through double bend not visible due to war. No evidence of reflective road studs. Some signs in poor condition.</p> <ul style="list-style-type: none"> - Reinstatement warning lines through double bend and increase to 150mm wide. (£1500) - Misc other road markings (£200) - Install bi-directional road studs (£500) - Provide NAL socket for SID (northbound) (£500) - Provide NAL Socket for SID (southbound) £500 - Upgrade 'road narrows' warning sign / post on northbound approach.(£400) - New Road narrows / Junction-R ahead sign /post (£400) <p>Total £4,000.00 (Estimate)</p> <p>Purton PC have indicated support for proposal. Cllr Jacqui commented on the need to improve visibility to the south for traffic</p>	<p>MJR</p>

			<p>exiting Widham and issues with the grass verge. Land ownership dispute by Dairy House was also raised. Issue on hold pending further investigation of the issues raised. MJR to report back to next meeting.</p>	
u)	<p>11-24-17</p> <p>B4696 Braydon Road (Includes Lydiard Millicent & Purton Parishes)</p> <p>Submitted 17/04/24</p>	<p>Request for measures to slow down traffic on B4696 south of Braydon roads following recent fatal collision including improved signage / road markings. Request for SID to be used and measure to prevent overtaking. 6 residential properties at Four oaks Caravan Park google.co.uk/map</p> <p>22/05/24 - Current speed limit is 60mph. SIDs cannot be deployed where speed limit > 40mph. Criteria for solid double lines to prohibit overtaking not met.</p> <p>MJR to undertake signs and road marking review along length and report back to group.</p>	<p>11/09/24</p> <p>Site visit not yet undertaken .</p> <p>Suggest upgrade to existing bend warning signs on B4696 (x 6) with ‘<i>reduce speed now</i>’ supplementary plates and Enhanced ‘SLOW’ markings. Possible flag type sign at Four Oaks Signs / Posts / foundations =£2500 Traffic management = £1500 Road markings = £1500 Total £5,500 (Estimate)</p> <p>Agreed – Allocate £5,500 with a 12.5% contribution (£687.50) from Purton PC and a 12.5% (£687.50) contribution from Lydiard Millicent PC</p>	MJR
v)	<p>11-24-21</p> <p>Length of C114 Water Eaton</p> <p>Submitted 06/05/2024</p>	<p>Request for additional measures to address problem with drivers not adhering to speed limits. google.co.uk/maps</p> <p>22/05/24 - 40 /50mph Speed limits installed in autumn 23, but some drivers ignoring restriction. Request for increased police enforcement, Poles / sockets for SIDs, warning signs, Improved gateway at 40mph terminal point, c/way roundels</p>	<p>MJR comments:</p> <p>Limited options for improvements within 50mph section other than c/way roundels. Suggest focus on 40mph section with village gates at terminal points x 2, ‘40’ roundels and SIDS. (sockets only, Devices to be provided by LPC)</p> <p><u>Estimated cost:</u> Gates (up to 1.0m wide) x 4 - = £4,000 Road markings Roundels x 6 = £1,000</p>	MJR

			SID sockets x 2 = £500 Total = £5,500	
			MJR to prepare outline plan of proposals, liaise with Latton PC and report back to next meeting.	
7.	Minor Signing schemes to be paid for by Town/ Parish Councils			
	Hoggs Lane Purton – Unsuitable for HGV signs -		11/09/24 Sign options considered and discussed with Geoff Greenaway. MJR to progress and invoice Purton PC upon completion. Awaiting return of sign wayleave to allow wall mounting of sign before issuing order to contractor. Copy of Wayleave sent to PC to try and move issue forward.	MR
8.	Any Other Business			
	NOTE -New Issues discussed at 22/05/24 meeting but 'on hold / NFA' shown at Appendix 2		Requests to be sent to the following email address. LHFIGrequests@wiltshire.gov.uk	To note
	Submitting LHFIG Requests / Deadline for requests		NOTE: All new highway requests commitments for 2024/25 have now been agreed. Subsequent requests received by Town / Parish councils will be logged and considered at the LHFIG meeting to be held during Spring 2025.	To note
9.	Date of Next Meeting			
	6pm on 27th November 2024 (via MS teams)			To note

Royal Wootton Bassett & Cricklade Local Highways & Footway Improvement Group

Highways Traffic Engineer – Martin Rose

Area Highway Engineer – Martin Cook

11. Environmental & Community Implications

- 11.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

12. Financial Implications

- 12.1. All decisions must fall within the Highways funding allocated to Royal Wootton Bassett & Cricklade Area Board.
- 12.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Royal Wootton Bassett & Cricklade Area Board will have a remaining Highways funding balance of **£8,139.58**
Refer to APPENDIX 1 - UPDATED.

13. Legal Implications

- 13.1. There are no specific legal implications related to this report.

14. HR Implications

- 14.1. There are no specific HR implications related to this report.

15. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

16. Safeguarding implications

- 6.1 There are no specific Safeguarding implications related to this report.

17. Recommendations to Royal Wootton Bassett & Cricklade Area Board.

1. **11-24-22 Cricklade Town centre Sign review** – To note an increase in cost from the original estimate of £3855.59 to £4,604.54, (a difference of £748.95). The LHFIG will cover the additional expenditure with no further requirement from Cricklade Town Council to increase their previously agreed contribution of £963.90
2. **11-24-16 - Greenhill Crossroads, Lydiard Millicent** – Proposed relocation of 30 speed limit terminal point, village gates x 2 , signs & road markings. Allocate **£8,000.00** (25% contribution from Lydiard Millicent Parish Council = £2,000.00)
3. **11-24-25 A3102 Calne Road / Preston Lane Mini RDBT** - Options 1 including High Friction surfacing, changes to road markings and sign improvements. Allocate **£8,000.00** (25% contribution from Lyneham Parish Council = £2,000.00)
4. **11-24-13- C414 Hook Street to Coped Hall RDBT** - Topo survey for footway improvement work. Allocate **£6,960.00** (100% contribution from Lydiard Tregoze parish council = £6,960.00)
5. **11-23-15 - Manor Hill (North of Manor Hill Farm) Purton** - Kerbing & carriageway work with 'road narrows' warning signs (x 2). Note- Temporary Road closure required for approx. 1 week. Allocate **£6,000.00** (25% contribution from Purton Parish Council - £1500.00)
6. **11-24-17 - B4696 Braydon Road** (Includes Lydiard Millicent & Purton Parishes). Sign and road marking improvements on B4696 Braydon Road. Allocate **£5,500.00** (12.5% contribution Lydiard Millicent PC = £687.50, 12.5% contribution Purton PC = £687.50)

Total allocation request - £35,423.90, less 3rd party contributions of £13,835.00 = **£21,588.90**

RWB & Cricklade LHFIG Expenditure 2024/25

FINANCIAL SUMMARY (as of 11/09/24)

LHFIG Budget 24/25	A	£30,186.00
Carryover from 23/24	B	£65,541.95 (Underspend)
Total Budget for 24/25	C	£95,727.95 (A+B)

Committed Spend 24/25	D	£123,166.91
less 3rd Party Contributions (Estimate)	E	£35,578.54
	F	£87,588.37 (D-E)

Balance **£8,139.58 (C-F)**

Issue # Committed Schemes 2024/25 (Schemes in red carried over from 23/24)

	Estimate (final cost in bold)
11-21-8 Purton Manor Hill, speed limit advert and implementation	£6,000.00
11-22-14 Broad Hinton, Advance Give way sign/ SLOW	£734.27
N/A Community Area dropped kerb requests	£49,820.68
11-23-19 Tockenham Passing Bay signs	£897.42
11-23-08 Common Platt Pedestrian Build-out / Priority scheme	£8,550.00
11-23-10 A3102 Wootton Bassett Infants School (School Keep Clear).	£1,500.00
11-24-22 Cricklade Town centre Sign review	£4,604.54
11-23-19 Tockenham Passing Bay	£12,000.00
11-24-04 Broad Town Speed Limit Assessment	£3,100.00
11-24-04 High Street (East of Willis Way) Bus stop Clearway x 2	£1,500.00
11-24-16 Greenhill Crossroads Improvements, Lydiard Millicent	£8,000.00
11-24-25 A3102 Calne Road / Preston lane Mini RDBT	£8,000.00
11-24-13 C414 Hook Street to Coped Hall Rdbt TOPO SURVEY	£6,960.00
11-23-15 Manor Hill (North of Manor Hill Farm) Purton (Kerbing)	£6,000.00
11-24-17 B4696 Braydon Road (Includes Lydiard Millicent & Purton Parishes)	£5,500.00
24/25 Total	D £123,166.91

3rd Party Contributions 2024/ 25

Purton PC for Manor Hill Speed limit advert / implementation (25%)	£1,500.00
Broad Hinton & Winterbourne Bassett Parish Council for Give way (25%)	£183.57
Purton PC, Lydiard Tregoze PC, Cricklade & RWB TC for dropped kerbs	£12,209.22
Tockenham PC for passing bay signs (25%)	£224.36
LMPC for Common Platt Pedestrian Build-out / Priority scheme (25%)	£2,137.50
A3102 Wootton Bassett Infants School (School Keep Clear). RWB TC (25%)	£375.00
Cricklade Town centre Sign review (Cricklade TC)	£963.90
Tockenham Passing Bay (Tockenham PC)	£3,000.00
Broad Town Speed Limit Assessment	£775.00
High Street (East of Willis Way) Bus stop Clearway x 2 Purton PC	£375.00
Greenhill Crossroads Improvements, Lydiard Millicent	£2,000.00
A3102 Calne Road / Preston lane Mini RDBT	£2,000.00
C414 Hook Street to Coped Hall RDBT TOPO	£6,960.00
Manor Hill (North of Manor Hill Farm) Purton	£1,500.00
B4696 Braydon Road (Lydiard Millicent PC)	£687.50
B4696 Braydon Road (Purton PC)	£687.50
24/25 Total	E £35,578.54

ROYAL WOOTTON BASSETT AND CRICKLADE LHFIG - ISSUES on HOLD 2024/25 - APPENDIX 2

Issue number	Request Date	Town / Parish council	LOCATION	Link to Google Maps Street View Image	Summary of Request	Engineer Comments	Options for Consideration	Estimated Cost (£)	Deliverability Ranking (1= Easy, 5= difficult)	LHFIG Recommendation from 22/05/24 meeting
11-24-09	16/02/2024	Royal Wootton Bassett	High Street	google.co.uk/maps	Request for various changes on High street including disabled bays, changes to Taxi ranks and loading areas, extension of no waiting / removal of parking bays. Extend the pavement to the entrance to Beamans Lane, or install bollards to prevent parking.	RWBTC submission requires significant officer time to review parking controls on High street. Removal / relocation of taxi / loading / disabled bays will likely be contentious	Wider review could be combined with issue 11-24-01 leading to reduced Legal / implementation costs	£5,000 (legal / implementation)	4	RWB agreed 11-24-01 and 11-23-10 will take priority. No further action at this time
11-24-20	30/04/2024	Royal Wootton Bassett	Glenville Close	google.co.uk/maps	Complaint that vehicles are parking too close to junction of Glenville close/ Marlborough road	Costly to promote as a single WR site.	Could be included as part of wider parking review for issues 11-24-09 & 11-24-01	£3,000 (legal / implementation)	4	Issue not yet agreed by RWB TC. No further action
11-22-13	16/06/2022	Royal Wootton Bassett	Community Garden nature reserve – Row WBAS28	google.co.uk/maps	Request to stop up WBAS28 which is overgrown and has significant drop from A3102, & divert route to path from Lindisfarne alongside nature pond and exiting out on Churchill Close.	Land ownership details remain unclear . Possibly Bryant Homes or Bradleys. Path through community garden currently being used by public. Land registry search inconclusive	Difficult to take scheme forward until land ownership established. Likely to be a protracted process.	N/A	4	Further discussion with Countryside team required.
11-23-16	09/06/2023	Royal Wootton Bassett	Breach Lane & Log Lane Royal Wootton Bassett	google.co.uk/maps	Request for Accompanied horses signs on Breach Lane & Log Lane (Breach Lane Equine centre nearby)	Breach Lane 3.6km long	Consider installing 2no. Signs on posts as requested	£250.00	1	Speak to requester to see if they are willing to fund. No further action at this time
11-24-03	10/01/2024	Royal Wootton Bassett	Layby A3102 (After Stoneover Lane turning) old 55 route bus stop	google.co.uk/maps	Complaint from 'The Windmills', Marlowe Way which backs onto stop of overnight lorry parking resulting in rubbish, excrement and damage to trees. Request for measures to prevent parking in layby i.e. bollards	Bus stop no longer in use. Layby is over 40m long and would require a significant number of bollards, expensive & may lead to ongoing maintenance issues. Note - This is the first layby for traffic travelling westbound from M4, J16. Permanent removal i.e. kerbing will be expensive as Stopping up order required.	Consider parking controls (time limited waiting) or signage in first instance (no overnight parking by HGVs)	£3,000 (WRs) £300 (no HGV signs)	3	Group agreed this request was not a priority No further action at this time
11-24-15	19/03/2024	Royal Wootton Bassett	Cycle Route Signs RWB	N/A	Reports of poor signage of recommended routes for cyclists. Request for signs and road markings at key locations in town	LCWIP for RWB being prepared in 24/25. Following on there will be an allocation for cycle infrastructure in the town and some /all of this request could be picked up at the same time.	Requester to make direct contact with Sustainable transport team to progress	N/A	N/A	Sign improvements to be requested via LCWIP and ATE funding. No further action.
11-23-03	13/05/2022	Cricklade	Footpath link between Hitchings and The Forty	google.co.uk/map	Request to install lighting along footpath constructed by Greensquare Accord as part of local development	Discussion has taken place with Development control. Footpath is <u>not</u> adopted and area part of the path beyond Hitchings has been sold to nearby dwelling. LHFIG unable to progress	No further Action	N/A	N/A	CTC to contact Wiltshire council Countryside team to request establishment of new RoW
11-24-23	05/03/2024	Cricklade	Stones Lane	google.co.uk/maps	Concern about traffic speeds on Stones lane with residents walking to and from leisure centre crossing from Reeds. Request for Speed Humps	Road is rural and predominantly single track. Limited street lighting which would prohibit use of speed humps.	Speed survey to establish vehicle speed (no cost to LHFIG) pedestrian's crossing ahead signs (x 2)	£800 (signs x 2)	2	No further action at this time.
11-24-24	26/04/2024	Cricklade	High St, Cricklade. Pedestrian refuge island	google.co.uk/maps	Local resident would like existing refuge island removed as 1. It poses significant risk to road users, 2. Surface water splashes up an onto #4 and peds. 3. Close proximity to RDBT and Poor design forces LGVs onto opposite side of road. 4. Refuge not necessary due to nearby zebra crossing	Long standing issue. Refuge installed 2002/03. Complainant has identified the design as not compliant, giving examples of guidance, the majority of which is not relevant or has been superseded. Refuge is 1.5m wide which meets current guidance. Refuge currently subject to FOI and formal complaint to LG ombudsman. CTC resolved not to remove island in 2017	Removing the island would require temp road closure and electrical disconnection. Removal unlikely to resolve claimed splashing issue 100%. Refuge island designed to also act as traffic calming feature within 20mph limit. Speeds may increase if removed. Awaiting outcome of LGO findings	£14,000+	5	Cost of island removal prohibitive and not agreed as a priority for LHFIG. Awaiting outcome of complaint to LGO. No further action at this time.
11-24-02	09/01/2024	Lyneham & Bradenstoke	A3102 Calne Rd Lyneham (Adj Mallard Pub)	google.co.uk/maps	Lyneham & Bradenstoke PC requesting pedestrian improvements, with either a refuge island or zebra crossing	Road width insufficient to accommodate ped refuge and widening on south side required, further complicated by open watercourse. Zebra crossing possible but unlikely to meet threshold figure of 50 peds per hour over 4 busiest hours.	Further feasibility work and crossing assessment required Topo survey necessary £1800. Pedestrian survey £1500, Speed Survey (no cost to LHFIG)	£1800 (topo)	4	Costs likely to be prohibitive given engineering difficulties. No further action at this time,
11-24-05	18/01/2024	Purton	Manor Hill (by pond)	google.co.uk/maps	Request for drainage works on Manor Hill. Flooding issues preventing access by foot or vehicles.	Issues have been long standing and requires involvement of Drainage team, local highways and OFWG to agree way forward. Local landowners will also need to reinstate ditches under their ownership & clear pond	Requires further feasibility work with cooperation of various parties	unknown	N/A	No further action at this time

ROYAL WOOTTON BASSETT AND CRICKLADE LHFIF - ISSUES on HOLD 2024/25 - APPENDIX 2

11-26-06	18/01/2024	Purton	Pavenhill	google.co.uk/maps	<i>Request for bollards to be installed on footway outside 'one stop' shop to prevent cars blocking access for peds and wheel chair users</i>	Footway area in front of shop is not maintainable highway (adopted). Bollards are already in place as a security measure but confined to area directly in front of shop.	Further information required. Land registry search	N/A	N/A	Footway not maintainable highway. No further action. MJR to request yellow line refresh by Parking services
11-23-09	09/03/2023	Lydiard Millicent	Church Place / The Street (towards Lydiard Green)	google.com/maps	<i>Request for improved speed reduction measures and pedestrian safety for pedestrians accessing all saints church</i>	Traffic calming in place outside Church with 2no. priority chicanes. Overall speeds in area low. Area to west of The Butts is 30mph but speeds higher due to lack of frontage development and road alignment.	Additional 30mph roundels / repeater signs between The Butts and Bagbury Lane to provide improved awareness of 30mph limit. Suggest that school consider advisory '20' on The Street via TAOSJ	£3,500 (signs / road markings)	2	No further action at this time,
11-24-18	17/04/2024	Lydiard Millicent	Lydiard Green footway	google.com/map	<i>Request to complete footway links along Lydiard Green to connect with footway south of Greenhill xroads</i>	1. Sections along length not possible due to restricted road width (virtual pavement possible). 2. Majority of verge areas along length are privately owned and would require free dedication of land.	Parish council to undertake consultation with residents to establish willingness for free dedication. Longer term strategy required for project delivery	N/A	5	Parish council to discuss issue of free dedication of privately owned verges with residents. No further action at this time,
11-24-19	17/04/2024	Lydiard Millicent	Church Place / The Street	google.com/maps	<i>Request for Wild fowl warning signs Diagram 551.2 following recent incident with speeding vehicle</i>	LMPC have indicated they will fund 100% of cost	Sign location(s) to be agreed	£350	1	MJR to progress with LMPC outside of LHFIF
11-24-14	13/03/2024	Lydiard Tregoze	A3102 Swindon Road junction with Spittleborough Farm	google.com/maps	<i>Concern re. 'U' turning traffic at junction, speeding traffic. Claim area is an accident blackspot. Request to prohibit 'U' turns, reduce speed limit from current 60mph</i>	Site ranked #38 on Collision cluster site list. 2no. Recorded collisions in last 5 years. 1no. Turning right, 2no. Rear end shunts.	Prohibition of 'U' turning not feasible. Prohibition of Right turn into junction possible but nearest RDBT at Bincknoll Lane 1km to west and restriction likely to be ignored. Speed limit assessment £3,100	£3,000 (Right turn - legal & implementation) £3,100 (Speed limit assessment)	3	No further action at this time,

Royal Wootton Bassett and Cricklade Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Royal Wootton Bassett and Cricklade Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub-groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024-25	£ 24,639.00	£ 19,916.00	£ 7,700.00
Awarded To Date	£ 7,672.00	£ 1,900.00	£ 1,425.00
Current Balance	£ 16,967.00	£ 18,016.00	£ 6,275.00
Balance if all grants are agreed based on recommendations	£ 15,967.00	£ 18,016.00	£ 4,775.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1871	Community Area Grant	Royal Wootton Bassett Arts Festival	Festival Phase 1C	£500.00	£500.00

Project Summary:

We have completed phase 1A of registration with our own funds of new IT system for registration of entries. We are handling Part B and C simultaneously. Part B needs only part of to get funded for inbuilt payment system which will last for next few years to come, which is still incomplete. We are looking into this option as and when it is ready. We are asking money for phase 1C which is actual festival period. Part C consists of 3 things as follows. 1)A dedicated payment system will be used to enable the public to pay by card on entry and for tickets for the sum up like iPhones or iPad with inbuilt internet connectivity 2) Same devices will be used to take pictures of performance winners and children giving performances which cannot be taken on personal phones due to safeguarding 3) same devices will be used for cafe for public to pay by card instead of cash.

ABG1992	Community Area Grant	Cricklade Bowls Club	Cricklade Bowls Club fence	£1100.75	£500.00
Project Summary: Erection of a 1-metre-high fence at the back of the bowls club, which adjoins residential properties.					
ABG1953	Older and Vulnerable Adults Funding	Wiltshire Music Centre	Celebrating Age Wiltshire	£10809.00	£1500.00
Project Summary: Celebrating Age Wiltshire is a Creative health and wellbeing project that delivers high quality professional creative arts, music, theatre and heritage events and activities on a monthly basis for older, vulnerable adults in local daytime settings.					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

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No unpublished documents have been relied upon in the preparation of this report.